

Jackson Trustees of the Trust Funds, Minutes of Meeting May 22, 2020 11:00 AM

Unofficial Until Approved

Attendees: Board Members: Chris McAleer, Dan Andrews and Helene Matesky. Also participating: David Matesky and Bank of New Hampshire executives Charlie Mathews and Frank Anderson

The Trustees of the Trust Funds had a phone discussion with Bank of New Hampshire representatives because an in-person update was not possible due to coronavirus restrictions.

The minutes of the last meeting were unanimously approved without changes.

Charlie Mathews began the discussion by requesting a review of expected appropriations to be added to the funds this year. Chris reported that at Town Meeting, voters approved \$362,500 for deposit to the town trusts.

He also reported that due to town office working issues, appropriations may be delayed this year. Normally, the town administrator sends money to be deposited in the trust after the tax funds are collected in July. However, due to cash flow issues, Julie expects that funds will not be available for deposit into the trusts until later in the year. Julie is aware that statutes mandate that trust fund appropriations must be deposited by December 31, 2020.

Chris will ask SAU9 Finance Director for a copy of the Minutes of the Annual Meeting of the School District in order to determine 2020 additions to the school trusts.

The Jackson Water Annual Meeting has been rescheduled until June 2, 2020 and minutes and information on anticipated deposits will be requested as soon as they are available.

In addition, Chris will ask the town administrator, SAU 9 Finance Director and Jackson Water Precinct accountant for an estimate of expected withdrawals from the funds this year.

Frank Anderson reviewed that the bank holds funds in two accounts in order to follow investment guidelines mandated by state law.

Private funds from donations willed to the town over the years are held in what the bank calls the Trust Account invested to keep up with inflation while maximizing income.

Public funds authorized at Town Meeting, Jackson School Board Annual Meeting and the Jackson Water Precinct Annual Meeting are in the Capital Reserve Account. These funds are invested more conservatively in order to protect the principal while generating income.

Charlie reported that some actions by Congress and the Federal Reserve Bank have mitigated effects of the pandemic but that we are still in largely uncharted waters due to the coronavirus.

He advised the board that he would like to move certain funds in order to rebalance the portfolio and save principal. The board went over the bonds he wanted to sell and agreed to his approach.

Frank also reported that the bank is voluntarily waving the bank fees on the money market account due to low return the account is generating. The trustees thanked the bank for this goodwill gesture. Chris also reminded us that even with bank fees, the rate of return on the trust accounts has exceeded any amounts earned while funds were in the New Hampshire Public Deposit Investment Pool (NHPDIP) accounts.

In addition, the board appreciates the very detailed monthly reports produced by bank staff and the regulatory filings the bank takes care of each year.

As there was no further business, the meeting was adjourned.

Prepared by Helene Matesky May 27, 2020