

JACKSON SCHOOL BOARD
Tuesday, January 18, 2022 – 6:00 p.m.
WHITNEY COMMUNITY CENTER

Minutes

1. Call to Order – The meeting was called to order at 6:02 pm by Kate Fournier. Present are: Kate Fournier, Jerry Dougherty, Majka Burhardt, Darlene Ference, Kevin Richard-Superintendent, Gayle Dembowski-Principal, Pam Stimpson. Genn Anzaldi is absent.
2. Approve Minutes (12-20-21) – Mr. Dougherty made a motion to approve, Ms. Burhardt seconded. APPROVED 4-0-0
3. Citizen Comments - none
4. Presentation of School Programs/FYI ITEMS: - The students did a presentation, which included reading their essays, and a slide show. This was a project with the Daughters of the American Revolution. The DAR representatives will come to an open house to present awards to the students.
 - A. Presentation by Mike Couture (Architect) – was done at a work session prior to this meeting. Mr. Dougherty gave an overview of that presentation. We will be asking for a \$250,000 warrant article to bring the renovations to the next level, and prepare them for bid.
5. Old Business
 - A. Tuition Contract (High School) – meeting coming up on January 26th at 6 pm. By 2023 we will have to notify the Conway School Board if we are not going to renew the contract.
6. Instructional Issues
 - A. First Reading of Policies – A motion to take together and vote separately was made by Ms. Burhardt, seconded by Mr. Dougherty.
 1. EDBA- Accountability of Instructional Materials 4-0-0
 2. JCDAD – Drug Free Workplace 4-0-0
 3. DAF – Administration of Federal Grant Funds (Revisions are based upon the Auditors recommendations and following these laws is a requirement to accept federal funds.) 4-0-0
 4. GBG – Employee Protection 4-0-0
 5. GBJ – Personnel Records 4-0-0
 6. GCB – Professional Staff Contracts 4-0-0
 7. Personnel Policies for Non Contracted Employees (2022-23 Salary Schedule for Hiring) 4-0-0
 8. Personnel Policies for Contracted Employees (2022 Salary Schedule for Hiring and Article 12-1 Track Changes) 4-0-0

B. FYI - 2022-23 School Calendar

7. Consider Personnel Actions

A. Accept Resignation of Cassie Gilmore- with regret – a motion to accept was made by Ms. Burhardt, seconded by Mr. Dougherty. 4-0-0 . After school sessions are on hold until someone is hired. The Board will be polled electronically if a candidate is found.

8. Business Affairs

A. FYI - 2021-22 Budget Status Report

B. Review Draft #2 of 2022-23 Proposed Budget – Mr. Richard led the review of the budget. Mr. Dougherty thanks the SAU office for putting the budget together. Looking forward, we may need to increase salaries as we replace positions. Thank you to the personnel committee for all their work this year.

C. Review Draft #2 of Proposed Warrant Articles

Article 1. To see if the school district will vote to raise and appropriate the sum of \$2,854,739 for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of the statutory obligations of the district, with \$14,100 offsetting this amount from various grants. This article does not include appropriations voted in other warrant articles. (majority vote required) (recommended by the school board)

Ms. Burhardt made a motion to bring this forward to the public budget hearing, Mr. Dougherty seconded. 4-0-0

Article 2. To see if the school district will vote to raise and appropriate the sum of \$10,000 to be added to the capital reserve fund (special education) previously established for this purpose. (majority vote required) (recommended by the school board)

Ms. Burhardt made a motion to bring this forward to the public budget hearing, Mr. Dougherty seconded. 4-0-0

Article 3. To see if the school district will vote to raise and appropriate the sum of \$50,000 to be added to the capital reserve fund (school buses) previously established for this purpose. (majority vote required) (recommended by the school board)

Ms. Ference made a motion to bring this forward to the public budget hearing, Ms. Fournier seconded. 4-0-0

Article 4. To see if the school district will vote to raise and appropriate the sum of \$3,000 to be added to the Whitney

maintenance trust fund previously established for this purpose in 2010. (majority vote required) (recommended by the school board)

Mr. Dougherty made a motion to bring this forward to the public budget hearing, Ms. Burhardt seconded. 4-0-0

Article 5. To see if the school district will vote to raise and appropriate the sum of up to \$30,000 to be added to the expendable trust fund (tuition trust fund) previously established for this purpose, with such amount to be funded from general fund revenues. (recommended by the school board)

Mr. Dougherty made a motion to bring this forward to the public budget hearing, Ms. Burhardt seconded. 4-0-0

Article 6. To see if the school district will vote to establish a Jackson grammar school renovation and construction capital reserve fund under the provisions of RSA 35:1 for the planning, design, construction, renovation of the Jackson Grammar School and to raise and appropriate the sum of \$250,000 to be placed in this fund. Further, to name the Jackson School District as agents to expend from said fund. Recommendations required. (majority vote required) (recommended by the school board)

Mr. Dougherty made a motion to bring this forward to the public budget hearing, Ms. Burhardt seconded. 4-0-0

Article 7. To transact any other business that may legally come before this meeting.

D. Consideration of Bartlett Tuition – this was a placeholder in the budget. We will keep an eye on this throughout the year.

9. Administrators' Reports

A. Superintendent – Mr. Richard – Budgets are being done.

1. MWV Cooperative School District Planning Committee (January 26, 2022, 6:00 pm, Conway Professional Development Center)
2. COVID & SASS Testing update – there were 108 cases the first week back. This past week had 85 cases. Ms. Stimpson gave an update on the SASS testing. 26 tests were done the first week. They have had 8 weeks of testing now. Last week there were 39 specimens drawn. They have a zero positivity rate. The SAU is at a .95 positivity rate. Ms. Dembowski praised the testing process and how it is run. The District has been trying to get more home tests and masks. Mr. Dougherty praised the SAU and the principals for the work they put into this.
3. Annual Meeting - Moderator and Clerk Vacancy – Sasha Tracy will do this. Ms. Burhardt made a motion to appoint Sasha Tracy as moderator if the post is vacant, Mr. Dougherty seconded. 4-0-0

- B. Principal Ms. Dembowski – we had 17 of 23 high school students make honor roll, 14 of which were on high honors. We have 25 students enrolled at KHS. We inducted 5 more students into Honor Society, there are 3 students in Key Club. Carolyn McGuire, author, will hold a meeting on Zoom tomorrow evening.

10. Board Member Issues -

A. Board Discussion

1. Consider Extension of COVID Absence Days for Staff – Mr. Richard explained this issue. Mr. Dougherty made a motion to approve, Ms. Fournier seconded. 4-0-0
2. Next Meeting (Thursday, February 3, 2022 at 6:00 pm, Budget Hearing) Mr. Dougherty made a motion set the date of February 3 for the budget hearing, Ms. Burhardt seconded. 4-0-0
3. School District Meeting (Thursday, March 3rd at 7:00 pm, School Board meeting at 6:30 pm) Mr. Dougherty made a motion set the date of March 3 for the School District meeting, Ms. Burhardt seconded. 4-0-0

Discussion was held regarding Supervisors of the Checklist.

- C. Committee Reports – Strategic plan was sent out to everyone on the Board. A listening post will be held next Tuesday at 6 pm. Mr. Dougherty thanked Ms. Burhardt and Ms. Dembowski for their work on the Strategic Plan. Ms. Burhardt asked Ms. Dembowski how we could make the renovation plans available to the public. It can be placed on the website.

11. Citizen Comments - none

12. Nonpublic Session - RSA 91-A:3 II

13. Adjourn – Ms. Ference made a motion to adjourn at 7:22 pm, Ms. Burhardt seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson
Recording Secretary