

JACKSON SCHOOL BOARD
Monday, September 21, 2020 – 6:00 p.m.

Remote Location: <https://zoom.us/j/97488366624>

Draft Minutes

1. Call to Order – The meeting was called to order at 6 pm by Genn Anzaldi.
Present are: Genn Anzaldi, Kate Fournier, Jerry Dougherty, Majka Burhardt, Kevin Richard - Superintendent, Gayle Dembowski - Principal, Lilli Gilligan - Finance, and Melissa Donaldson - Recording Secretary.
Public in attendance - BethAnn, Hank, Klein family, Scott Grant
2. Approve Minutes (8-17-20) - Mr. Dougherty made a motion to approve, Ms. Fournier seconded.
Genn Anzaldi – yes
Jerry Dougherty – yes
Kate Fournier – yes
Majka Burhardt - yes
3. Citizen Comments - none
4. Presentation of School Programs/FYI ITEMS - none at this time
5. Old Business
 - A. Tuition Contract (High School) - Joint SAU 9 and SAU 13 will be held on Thursday evening.
6. Instructional Issues
7. Consider Personnel Actions
 - A. FYI - Appointment of Gloria Brennan as Long-term Substitute Teacher. Ms. Dembowski spoke about both of these appointees.
 - B. FYI - Appointment of Delaney Kennedy as Long-term Substitute Instructional Aide
 - C. Approval of Request by Lauren Weeder for Child Care Leave – Motion to approve by Mr. Dougherty, seconded by Ms. Burhardt.
Genn Anzaldi – yes
Jerry Dougherty – yes
Kate Fournier – yes
Majka Burhardt - yes
8. Business Affairs
 - A. FYI - 2020-21 Budget Status Report - Mr. Richard reviewed these reports.

CARES reimbursement for meals was explained.

B. FYI - 2019-20 Summary of Expenses and Receipts

C. FYI - 2019-20 School Lunch Program Summary

D. Consider Retaining Fund Balance from 6/30/20 - \$65,414.00 can be retained. Retained money can be used for an emergency. Jerry spoke about the possibility of adding additional money to the Capital Reserve in the spring. He mentions retaining \$50,000. Ms. Fournier spoke about enrollment numbers. Retained monies are returned to the Town if unexpended. Given the uncertainty around Covid, the Board is inclined to retain the maximum allowed. Mr. Dougherty made a motion to retain \$50,000 from the fund balance, Ms. Fournier seconded.

Genn Anzaldi – yes

Jerry Dougherty – yes

Kate Fournier – yes

Majka Burhardt - yes

E. Signing of MS-25/DOE-25 Financial Reports

9. Administrators' Reports

A. Superintendent

1. Budget Direction for 2021-22 - any directions, please send to Mr. Richard. Mr. Dougherty is impressed with the process of the mask wearing. Ms. Fournier asked if there are any other projected class expansions, long term subs, etc. Does the facilities committee need to revisit the need for more space at the school? Mr. Dougherty will rejoin the Facilities Committee.

B. Principal

1. Back to School Report - The Whitney Center is currently being used for extra space for the cohorts. 54 students are enrolled, 39 were expected as of May 2020. Kids are happy to be back, and are doing well with the mask wearing. Outdoor spaces have worked well. The 5th and 6th grades are building wigwams. Staff break scheduling needs attention. The Board is thankful for all the work that has been done.

10. Board Member Issues

A. Committee Reports - Ms. Burhardt spoke about an email from John Stokke regarding replacement of the flagstone walkway at the Whitney Center. They will reimburse the School. The stones will be retained and reused as a path to the pavilion. Cost is \$2400. Handicap accessibility has been an issue. Mr. Dougherty spoke about the reason those stones were initially chosen, as there is handicapped access from the side. He

recommends speaking to the Wroblekisks to be sure there is no issue. Ms. Dembowski will ask John to speak to them, and Mr. Dougherty offered to speak to Collin.

Ms. Burhardt spoke about the Social Justice Committee that she is a part of. What would we like to do at the Jackson level? She would like us to form a committee or subcommittee for this. Start with a listening session with administration and staff at the school. Ms. Anzaldi recommends looking at what the school is already doing. Meredith from the Library would like to participate as well.

A meeting will be coming up about the busses. Should this wait until we have had the joint meeting? Mr. Dougherty is in favor of sharing bus routes again if possible. Ms. Fournier would like to talk about this Board, and the fact that we are not meeting in person. Ms. Dembowski would like the parents of the children affected to have some input on this topic.

The siding on the Whitney Center looks good to Mr. Dougherty. He asks about not painting the door white again, perhaps using a transparent stain or leaving it natural. Ms. Anzaldi will look at it and speak to them. There is no Board member on the Whitney Committee at this point. (Majka is that member). She would like to transition that position to another Board member. Ms. Anzaldi will speak to the Whitney regarding the new door at the Barn.

- B. Board Discussion
- C. Set Date for Next Meeting (October 19, 2020 at 6:00 pm) - Joint Bartlett/Jackson Meeting on October 19th at 5:00 p.m.
- D. Accept Resignation of Keith Bradley - with regret. Ms. Anzaldi spoke about Mr. Bradley's contributions to the Board. A motion to accept with regret was made by Mr. Dougherty, seconded by Ms. Fournier.
Genn Anzaldi – yes
Jerry Dougherty – yes
Kate Fournier – yes
Majka Burhardt – yes

Mr. Dougherty thanked Mr. Bradley for all of the years he put into the community.
- E. Replacement of Board Member - will be posted. Ms. Anzaldi will speak to anyone who needs information. A letter of interest needs to be sent to Mr. Richard by October 10. This is a one year position.

- 11. Citizen Comments - none

12. Signing of Manifest
13. Nonpublic Session - RSA 91-A:3 II - none
14. Adjourn – Ms. Anzaldi made a motion to adjourn at 7:06 pm, Ms. Fournier seconded. The meeting was adjourned.

Respectfully submitted,

Melissa Donaldson
Recording Secretary