

## **JACKSON SCHOOL BOARD**

### **Draft**

**Monday, May 15, 2017 – 6:00 p.m.**

## **JACKSON GRAMMAR SCHOOL**

**1. Call to Order** – The meeting was called to order at 6:00 pm. Present were Jerome Dougherty, Keith Bradley, Jessica Della Valla, Kevin Richard – Superintendant, Kathryn Wilson – Assistant Superintendant, and Gayle Dembowski, Principal. Absent – Genn Anzaldi.

**2. Approve Minutes (4-12-17)** - Jessica noted a correction on item 7, moving a motion to the position between A&B. Ms. Della Valla made the motion, seconded by Mr. Bradley. **Motion passed 3-0-0**

**3. Citizen Comments** - Audience member would like about preschool planning. This topic is coming up soon.

**4. Presentation of School Programs/FYI ITEMS** - none

### **5. Old Business**

**A. Preschool (Next Steps)** - Gayle Dembowski spoke about meeting with Gayle Doktor and did a walk through, discussed layout and playground. They will meet again next week to condense notes. Financial projections will need to be updated. Ms. Dembowski is aiming to have it compiled in the fall. Public hearings will likely be held in the fall as well. A solid contract will be necessary. Gayle will also keep up with any structural changes that are necessary, and communications with the church Board are being done by Ms. Doktor. Sacha Tracy is concerned about having more specific deadlines. Mr. Dougherty comments that there is framework in place from previous work done, but there were issues about the space that are being looked at again now. Audience member – have other spaces been looked at? Is there a backup thought process? Ms. Della Valla asked for a goal for completion. Gayle knows that something needs to be delivered by September/October. Mr. Bradley says that this will likely require a Warrant Article.

Ms. Della Valla - All other space options were not viable. Mr. Dougherty – if this doesn't work it will likely bump the project out for another year. Peter (audience) the church is supportive of this. The Church structure is such that they will have to call a legal meeting as well. A mental shift needs to be made from study to advocacy. Audience member – how do we move toward advocacy? Mr. Bradley – talk to your neighbors. We cannot advocate at this point. Ms. Dembowski spoke about a valley group that is addressing early education. Peter (audience) feels that it is the School Board's responsibility to advocate for this. Mr. Dougherty spoke about a concern about having a sunset clause included. Audience member – families in town are excited about this, and there is a lot of energy for it. We should start building a campaign now. Ms. Della Valla encourages them to get out there and get people comfortable with the idea. Mr. Bradley – besides the space and financial sides, there are other considerations, such as bussing, etc.

**B. Pavilion Update** – Joan Heysler spoke about Mr. Doktor volunteering his time to review the plans. There is an engineer from HE Bergeron (John Maloney) working on this. As a place of public assembly it needs to be stamped. They are very receptive to all the ideas. They are working on the minute details about the joinery at every joint to consider snow load, etc. The timeline has been pushed back. The timbers are cut and stickered, waiting for the joinery to be cut into them. The building raising is being delayed until next school year. This is a legacy project. The first phase is developing a plan. John Stokke was going to talk to Pat Kelly about having the town crew do the excavation. A concrete contractor has been contacted. Ms. Della Valla asks about the financials. Ms. Dembowski listed the prices as - timbers \$3500, cement \$250, metal roofing \$1300, miscellaneous \$500 for lumber for forms, etc. The sixth grade met with the architect to learn about the process. The Whitney Center – Ms. Della Valla reported that there were concerns that they were not brought in earlier. They want people to be thinking about the size, and the budget. She requests that updates be provided frequently. Mr. Bradley – I don't think there is any cost to the Town. Ms. Heysler – no there is no cost to the Town. Ms. Dembowski – it is staked out so everyone can see where the footprint is. Ms. Heysler – in terms of the size, we need to let the architect and the engineer know sooner rather than later. Mr. Dougherty is supportive of the size. He is confident with Mr. Stokke's ideas. Ms. Heysler – people have a continued concern about the wetlands. The shingles – aesthetics – will match closely with the Whitney Center. Peter (audience) – don't let perfection be the enemy of excellence. This is a learning experience for a lot of people at a lot of levels. Keep moving forward.

**6. Instructional Issues** - Ms. Dembowski - Smarter Balance will finish up this week. No technology issues, kids have good attitudes. Ms. Heysler - These go for approximately two weeks. There are 2 sessions for third and fourth grades, three sessions for fifth and sixth grades.

## **7. Consider Personnel**

**A. Election of Melissa Donaldson as Recording Secretary:** A motion to elect Melissa Donaldson as Recording Secretary by Mr. Bradley, seconded by Ms. DellaValla. **3-0-0**

## **8. Business Affairs**

**A. FYI – 2016-17 Budget Status Report** - \$30000 surplus projected.

**B. Consider Approval of Agreement with Bartlett for School Nursing Services** A motion to approve by Mr. Bradley, seconded by Ms. Della Valla. Ms. Della Valla remarks that a budget would be helpful. Ms. Dembowski says the agreement has worked well this year. She comes to the Tuesday morning faculty meetings and does yoga. She participates in the Health and Wellness Committee. **3-0-0**

**C. Consider Approval of Agreement with Bartlett for Library Media Services** - A motion by Ms. Della Valla, seconded Mr. Bradley. Ms. Dembowski - Melissa LaPlante has resigned. They will be interviewing this week. Library Media, classes are done with all the children. She does ordering and purchasing, coding workshops, Read Across America. **3-0-0**

**D. Consider Approval of Agreement with Bartlett for OT Services** - A motion by Mr. Bradley, seconded by Ms. Della Valla. Ms. Dembowski - This person works on IEP need basis. She is contracted on a per child basis. **3-0-0**

**E. Consider Approval of Agreement with Bartlett for Family Support Liaison Services** - Ms. DellaValla moved, seconded by Mr. Bradley. Ms. Dembowski - This is Vicki Garland. Liaison, participates in workshops. **3-0-0**

**F. Consider Donation to Friends of the Whitney Community Center in the amount of \$5781.29.** A motion was made by Ms. Della Valla, seconded by Mr. Bradley. Mr. Bradley – wants to know if this is more than last year. This is the amount that goes to the Friends of the Whitney Center. This is a way to channel it back into the purpose of this fund. Ms. Dembowski – we maintain buildings, this money is used to bring in people that do the programs there. Mr. Bradley – is this for scholarships, going from our rate tables? Ms. Della Valla – they just held a free movie night. Mr. Dougherty – per agreement, this is the way the funds are meant to be spent and are channeled back. **3-0-0**

## **9. Administrators' Reports**

**A. Superintendent-** Personnel committee this Thursday at 10 am. They will be meeting with the Jackson staff for input tomorrow afternoon.

**1. CBE/PACE Presentation** Competency based education will be discussed tonight. They have attempted to simplify this. A printout was distributed. This aims to place our students at graduation in the best position for the next steps. There is a book called “Off The Clock” that focuses on achievement rather than chair time. Student choice and voice is demonstrated by a plastic ski binding that a student has created. Students should get credit for continued improvement. This allows for opportunities for the kids to show what they learned. Ms. Wilson – this is really about making sure that students have what they need to be successful when they graduate. This is about them competing against themselves, and not others. There is a lot of this across SAU 9 at this time. We do not have a coordinated system right now. Ms. Dembowski – most excited about student led competency. Students will be involved with making their own goals, and how they are going to achieve them. Ms. Della Valla is excited about the transition. She is wondering about the parents, and that they will have to be answered to. How do you comfort the people who still see school in a certain way? Ms. Wilson - This does not get rid of standardized testing. Mr. Richard – assessment is extremely important and takes place along the way. Reader’s Workshop is an example, there is ongoing assessment. Children can use the feedback to engage in more learning along the way. There are standards that all children must meet, but it is more collaborative. Mr. Dougherty – feels it is great that they are talking to the staff tomorrow. The public will also need to be engaged at some point. Mr. Richard – this will not happen in a year or two. We are looking at 3-4 years out.

### **B. Principal**

**1. Configuration** Ms. Dembowski – documents regarding configurations were distributed. Next year will be stand alone sixth grade, and the next year as well. The projected expectations are listed. Included is a Configuration Process timeline, and the criteria used when discussing configurations. Mr. Dougherty and Ms. Della Valla are appreciative of this information. The budget process was described, and that it begins in September/October. Mr. Dougherty feels this is very helpful in verifying the process.

There was a sign in last year’s budget that did not get done. It will now be done. It will be done with the stacked stone. The maple tree is dead and will be removed. Mr. Bradley

- Do we need sign or building permits? Ms. Dembowski will check on that. The PO is in and it has to be done by July 1<sup>st</sup>. This is coming out of the Grounds budget.

Mr. Dougherty asked about Blizzard Bags. Ms. Dembowski feels that the first three were well carried out. The fourth one was not as successful. Mr. Dougherty had feedback from parents that 3 and 4 were too much. Ms. Dembowski – a parent survey has not been done. Ms. Dembowski states that the State allows 5 days. Mr. Dougherty – the idea is continuity in education. Is this being achieved? Ms. Della Valla – are we the only school left doing them? Mr. Richard – in SAU 9, Madison is also.

**10. Citizen Comments** Joan Heysler – more about the pavilion. In terms of support, they made many contacts to enlist others in the process. This is a community learning experience.

#### **11. Board Member Issues -- Board Discussion/Committee Reports**

Ms. DellaValla mentioned scheduling a work session.

**A. Set Date for Next Meeting (June 19, 2017 at 6:00 p.m.)**

**B. Accept Resignation of Dan Mahood**

**C. School Board Vacancy** - A vacancy notice was posted. There have not been any responses.

#### **12. Signing of Manifest**

**13. Nonpublic Session - RSA 91-A:3 II** A motion at 7:19 pm by Ms. Della Valla, Mr. Bradley seconded. **3-0-0**

**A. Personnel Matters**

**B. Student Matters**

#### **14. Adjourn**

Respectfully submitted,

Melissa Donaldson, Recording Secretary