

**Town of Jackson Planning Board
Minutes – February 10, 2022 – Regular Meeting
- UNOFFICIAL UNTIL APPROVED**

Call To Order: Bill Terry, Chair, called the meeting to order at 7:08 P.M. Attending were Members Bill Terry, David Campbell, Sarah Kimball, Scott Badger (via Zoom), Chris McAleer, Selectmen's Representative John Allen (via Zoom), Alternate Dick Bennett (via Zoom) and Alternate James Wasco. Alternate Huntley Allan and Member Kathleen Dougherty were unable to attend. Public attendees included Hank Benesh; audio and video recorded by Hank Benesh will be made available on Jacksonflicks.com.

Bill Terry, Chair determined voting members would include Alternate Wasco for the absent Member Dougherty.

Approval Of Minutes: Minutes from the January 13, 2022, meeting were reviewed. There were no changes to minutes. Member Badger moved to approve the minutes, and Alternate Member Wasco seconded. The motion was approved unanimously.

Public Comment: Member Campbell indicated that the Board is looking for a person to write up the minutes and asked if anyone might have a possible candidate for the paid position. All recommendations will be considered.

Black Mountain Road Culvert: Chairman Terry raised the issue of the State's plan to add a culvert to Black Mountain Road just above the Wilson Rd. intersection. Chair Terry posted the notice to all Board Members to review. Considering the proposed Ground Water Protection ordinance and that the Saco Water Alliance supports the creation of culverts as an excellent way to protect the ground water, he thinks we should support the plan. He mentioned that Alternate Allan, whose property abuts the drainage of the culvert, expressed his support for the culvert. Chair Terry asked Selectman Allen if the Selectmen discussed this plan in any detail and have any comments. Selectman Allen said at this time they have not made any comments on the plan. Member Kimball commented that if the Ground Water Protection ordinance is passed this project would fall within the ordinance. She suggested that we should mention that in our response and along with our assumption that the State would follow best practice management during this project. Chair Terry will draft a response. The Board agreed that there was no vote required in this matter.

Capital Improvement Plan: Member Kimball mentioned that this was initially developed in 2009 and given to the Selectmen to update. Chair Terry asked Alternate Bennett about the status of the work that was started in 2018. Alternate Bennett shared that they asked for input from Department Heads regarding ideas and cost for future projects and/or plans. He said that they did not get good feedback from them. He said we must think about what projects would be coming up in the future. Chair Terry asked Selectman Allen about a proposed warrant article requesting funds for a Capital Improvement Plan. Selectman Allen said that they asked for funds to develop a long-term plan. Chair Terry asked if the Selectmen were planning that the Planning Board manage this project in that if the warrant article does not designate a committee to manage the

development of the plan, it defaults to the Planning Board. Selectman Allen was not sure if that language was added since he has not read the wording of the warrant article. Member Kimball read the RSA that said the Planning Board or a committee appointed by the legislative body could take responsibility for the effort. Chair Terry again mentioned that he wanted to make sure we are in line with the plans of the Selectmen. Member Badger suggested that the Committee be comprised of Department Heads since the information needed will come from them. Member McAleer asked when the last one was developed. Member Kimball said the last completed effort was in 2009. Chair Terry mentioned that in the attempted update in 2018 we received no input for other than already planned spending, and we are now, only four years later, dealing with a new Fire House and a School Addition that will generate large ticket expenditures. Member Kimball said that the Planning Board is looking for guidance from the Selectmen on which way they want to proceed.

Letters of Interest – Member Campbell announced that Chairman Bill Terry, Member Kathleen Dougherty, and Member David Campbell need to submit a letter of interest to the Board of Selectmen if they wished to be considered for reappointment as their terms are up in March.

Alternate Wasco moved to adjourn the meeting, and Member Badger seconded. The motion was approved unanimously, and the meeting was adjourned at 7:35 P.M.

Note: After the meeting was adjourned Chair Terry mentioned that our next scheduled meeting is the same night of the Jackson Town Meeting. Chair Terry requested that the meeting be moved to March 17, 2022. Members Kimball, McAleer and Campbell agreed to move the meeting.

Respectfully submitted by David L. Campbell, Secretary