

JACKSON PLANNING BOARD  
PO BOX 268  
JACKSON, NH 03846

File Under \_\_\_\_\_ Date Received \_\_\_\_\_

Tax Map # & Lots #

**LOT LINE ADJUSTMENT OR BOUNDARY LINE ADJUSTMENT  
APPLICATION CHECKLIST**

Application Submission Requirements (See Jackson Land Subdivision Regulations, especially Section 10):

	Yes	No	N/A	PB <input checked="" type="checkbox"/>
Application signed by Owner?	_____	_____	_____	_____
Abutters list provided? Labels provided? (see Section 10.01.5)	_____	_____	_____	_____
All applicable fees paid?	_____	_____	_____	_____
5 print copies of Lot Line Adjustment Plat(s) Prints at 24"x 36", or 22"x34", provided?	Yes	No	No	_____
1 mylar copy of Lot Line Adjustment Plat(s) with original signatures provided?	Yes	No	No	_____

Plat(s) must show:	Section	PB <input checked="" type="checkbox"/>
1. Title Box identifying title for proposed Lot Line Adjustment plat, showing Town and plan date	7.01.7a	_____
2. "E 911" address for proposed lot, if available		_____
3. Tax Map and Lot Number of all lots involved in Lot Line Adjustment	7.01.7c	_____
4. An Ownership Chart (10.01.5) including:		
a. Printed names of all owners for each involved lot	10.01.8b	_____
b. Before adjustment and after adjustment parcel acreages for each involved lot	10.01.8c	_____
c. Amount of acreage actually being exchanged in acres and square feet	10.01.8d	_____
5. Abutter Names, Tax Map and Lot Numbers matching separate abutter list	10.01.3	_____
6. Name of Zoning District(s) where lots to be adjusted are located	7.01.7d	_____
7. Minimum zoning frontage requirement	7.01.7d	_____
8. Plat scale at 1 inch = 100 feet or better	7.01.7e	_____
9. North arrow	7.01.7e	_____
10. Location Map <u>clearly showing</u> centered site location and adjacent named roads	7.01.7f	_____
11. Name, license number, address, seal and signature of surveyor	7.01.7g	_____
12. Surveyor certification statement ("I certify that...")	7.01.7h	_____
13. Name, address and seal of engineer (on all engineering sheets)	7.01.7i	_____
14. Boundary survey including bearings and distances for all lot lines both current and proposed; show entire parcel being adjusted, with current lot numbering	7.01.7j & k	_____
15. All zoning ordinance setback lines – i.e., building setback and year-round streams	7.01.7m	_____
16. Soils/minimum lot size chart demonstrating that each proposed lot meets zoning minimum lot size requirements based on Section 6 of the Zoning Requirements	7.01.7q	_____
17. Abutter Names, Tax Map and Lot Numbers matching separate abutter list	10.01.4	_____
18. Existing building(s) and other human-made objects remaining	7.01.7q	_____
19. Deed restrictions if any – copy of deed and statement indicating no knowledge of deed restrictions may be substituted	7.01.7t	_____
20. Location of existing and proposed water supplies (i.e., water wells) within 200 feet of the involved lots. Show protective radii for all these water wells streams	7.01.7v	_____
21. Location of existing and proposed sewers and septic systems within 200 feet of the involved lots	7.01.7v	_____
22. Location and name(s) of all existing streets	7.01.7z	_____
23. Flood plain land (if applicable) clearly demarcated – include Base Flood Elevation (BFE) data, floodway, flood hazard area (100 year), flood plain boundary, and boundary of the River Conservation District (if applicable)	7.01.7p	_____

Planning Board Action: Application Accepted? Yes No Dated: \_\_\_\_\_

Approved \_\_\_\_\_ Denied \_\_\_\_\_ Dated: \_\_\_\_\_

Does the application comply with all Zoning Ordinance provisions and Boundary Line Adjustment Regulations?  
Yes No

Approved with Conditions/ Denied for Reasons: \_\_\_\_\_