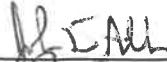


Richard Bennett



John Allen



Bob Thompson



**Selectmen's Meeting  
August 28, 2018**

**Present:** Richard Bennett, Chairman; John Allen, Selectman; Bob Thompson, Selectman

**Visitors:** Town Administrative Assistant Julie Hoyt, videographer Hank Benesh, Chief Perley, Fire Chief Jay Henry, Road Agent Pat Kelly, Emergency Management / Health Officer Tom Greig, Conservation Chairman Tom Seidel, Bea Davis

The meeting was called to order at 3:30 pm

**1. Approval of Minutes**

- a. Selectmen's Meeting – August 14, 2018 **Selectman Allen, made the motion to approve the minutes as written. The motion passed unanimously.**
- b. Non-Public Session – August 14, 2018 - RSA 91-A:3, II (c) –**The Selectmen unanimously agreed to seal these minutes.**

**2. Update on Action Items**

Upcoming Selectman meetings:

Tuesday September 11<sup>th</sup> Primary Elections – volunteers are still being sought to assist

Tuesday September 25<sup>th</sup>, 3:30pm – Selectmen's Meeting

Tuesday October 9, 3:30 pm – Selectmen's Meeting

Tuesday October 23, 3:30 pm – Selectmen's Meeting

**3. Building Inspector**

a. Weekly Report - Kevin Bennett

b. Building Permits

- 1. 2018-76/ V02 – L49/ Owner – Fowler/74 Black Mtn Rd/Replace furnace
- 2. 2018-77/ V07 – L29/ Owner – Perkins/41 Lower Highlands Rd/New single family home
- 3. 2018-78/ R17 – L39/ Owner – Shaw/467 Black Mtn Rd/New single family home

**4. New Business**

a. Conservation Commission update

Representing the Conservation Commission (CC), Tom Seidel brought up issues regarding the Jackson Falls, raising a resident suggestion to make it Resident Only parking at the falls; concerns about parking safety, and erosion concerns. It

would be very difficult to enforce Resident Only parking and some Selectmen were not in favor of this. The fences and pathways the CC have utilized are helping to minimize the erosion impacts but the parking areas also need to be assessed for erosion problems, as well as a public safety hazard. Chief Perley stated the area of head-in parking where it backs out into a public way at the top of the falls is not ideal but that angled parking there is a good compromise. The area of parallel parking is challenging with some tickets being issued for parking on pavement. The head in parking area by Valley Cross Road does have some issues with folks parking where they block egress and ingress to Valley Cross but the Police Department does monitor the area regularly. The lot by the fire pond on Valley Cross has had signage erected since parking is **not** allowed in that lot. It was suggested that parking at the JSTF lot on Valley Cross is available to utilize. The State is ultimately responsible for the maintenance of this portion of Carter Notch Road and area. We need to be cautious about getting their involvement since we may not be happy with their solution to the issues. It was suggested that the Conservation Committee decide what the issues are; whether there are safety issues- particularly at the Valley Cross intersection; is more/ less signage needed, etc.

5.

a. Personnel Policy Update

The suggested wording update for the Personnel Policy is as follows; "The rate of pay will increase 3% for all town employees to establish a budget number. This amount will always need the approval of the Selectmen and the townspeople at Town Meeting. **Selectman Thompson made a motion to establish a budget number in order to clarify that it is the Town Meeting and the Town Legislative body that approves this and not the Selectmen. The motion was unanimously approved.**

b. Police Dept - personnel public matter

Chief Perley asked the Selectmen to approve the addition of a *Critical Incident Stress Management Policy* to the Police Rules and Regulations Manual. The policy states that any perceived or actual risk of loss of life while on duty as well as any level of trauma will be evaluated by a certified mental health professional. Selectman Thompson asked whether this, or a similar, policy should be considered as part of the Town Employee Policy Manual. Tom Greig stated that the EMS department already has this policy in place and that any evaluation should be done within 24 hours after an incident. He did recommend the policy be town wide.

**Chairman Bennett made a motion to approve the policy be included in the Police Rules and Regulations Manual. The motion was approved unanimously.** Further discussions should be held as to whether the policy should be included town wide or not.

c. Chief Perley presented the Selectmen with a copy of the letter of resignation from Michael Chapman. Mike has accepted the position of Deputy Sheriff at the

Carroll County Sheriff's Department. **Selectman Thompson made a motion to accept the letter with regret and requested the Selectmen sign and send a letter thanking Mike for his service to the town. The motion was approved unanimously.**

- d. DRA PA-16 – An assessment from the Department of Revenue assessing the White Mountain National Forest land of 31, 682 acres at \$1,288 per acre for a total of \$40,806,100. **Selectman Thompson made a motion to accept the DRA PA -16 form. The motion was approved unanimously and signed.**
- e. DRA – MS 5 – States that we have \$917,900 (or 17%) left in unassigned fund balance for the fiscal year. **Selectman Thompson made a motion to approve the MS-5 report. The motion was approved unanimously and signed.**
- f. Generator Grant-  
“The Town of Jackson Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant as presented in the amount of \$5,000.00 for the purchase and installation of a generator and associated transfer switch and concrete pad at the town’s secondary Emergency Operations Center. Furthermore, the Board acknowledges that the total cost of this project will be \$10,000.00, in which the town will be responsible for a 50% match (\$5,000.00).” **The Selectmen approved unanimously.**
- g. Pre-Disaster Mitigation Grant –  
Hazard Mitigation – “The Town of Jackson Board of Selectmen, in a majority vote, accepted the terms of the Pre Disaster Mitigation (PDM) Program as presented in the amount of \$6999.75 for the Local Hazard Mitigation Plan Update. Furthermore, the Board acknowledges that the total cost of this project will be \$9333.00, in which the Town will be responsible for a 25% match”, read as \$2333.75 (but should be \$2333.25). **The Selectmen approved unanimously.**

## 6. Old Business

- a. Transfer Station updates - A recent meeting between the towns of Bartlett – Jackson went well. One topic discussed was the “Pay as You Throw” policy which many NH towns have already implemented. It would incentivize recycling, with the hope of reducing the amount of compacted materials sent to landfills. Pat asked whether there are currently any fines for not cooperating with mandatory recycling. The answer was that there are no fines but they wouldn’t be allowed to dump anymore.
- b. Solar Project – We are waiting for feedback from ReVision. They are gathering information to present to us a cost / benefit analysis.

- c. Budget – An updated budget will be printed for the September 25<sup>th</sup> meeting. The Road Agent has given the Selectmen a detailed (projected) budget for the next 3 years (see below). Pat gave an update on the work on Route 16, the State will be digging up the sidewalk, drainage, curbing and 800' or so of the road. The Town will sidewalk over with a 4 ft shoulder. The Selectmen commended Pat on the budget he presented.

## 7. Public Comment

Public Comment is a time when town residents can bring matters before the Board. Comments should be short and to the point. Speakers are allotted up to two minutes each to make their comment. Except in unusual circumstances, any matter presented under "Public Comment" will not be debated or acted upon by the Board at the time it is presented.

All remarks and dialogue in public meetings must be respectful and courteous, free of rude, personal or slanderous remarks. Inappropriate language and/or shouting will not be tolerated. Furthermore, no person may offer comment without permission of the Chair, and all persons shall, at the request of the Chair, be silent. No person shall disrupt the proceedings of a meeting.

With no further business to attend, the meeting was adjourned at 4:45 pm.

Respectfully Submitted By,

Gloria Hutchings

<b>Hwy Paving 2019</b>				
reclaim whitney hill loop	3700' x 23'	10000 sq yds	2.00\$ yd	\$20,000.00
pave new base		1200 ton	\$83 ton	\$99,600.00
overlay woodpecker & deerrun	1300'	200 ton	\$83 ton	\$16,600.00
Top jackson highlands	3700'	560	\$83 ton	\$46,500.00
maybe split it with carter notch		350yds each		
Chesley farm	gravel	700yds		\$15,000.00
black mt	3170	500 ton	\$83 ton	\$41,500.00
				Total \$239,200.00
<b>2020</b>				
reclaim middle mt & presidential	4224	11265	\$2 per yd	\$22,500.00
pave new base	4224	1270 ton	\$84 ton	\$106,680.00
overlay vista & alpine & balsom	3700'	560 ton	\$84 ton	\$47,000.00
tin mine		400 ton	\$84 ton	\$33,600.00
christmas farm ln	1056'	160 ton	\$84 ton	\$13,450.00
top whitney loop	3700	560	\$84 ton	\$47,040.00
				Total \$270,270.00
<b>2021</b>				
green hill	6500'	18000yds	\$2 per yd	\$36,000.00
		2000 ton	\$83 ton	\$166,000.00
pine brook	1700	255	\$83 ton	\$21,165.00
top middle & pres	4224	550	\$83 ton	\$45,650.00
				Total \$268,815.00
<b>Option#2 2021</b>				
green hill over lay	6500	1020	\$83 ton	\$84,660.00
pine brook over lay	1700	255	\$83 ton	\$21,165.00
old jackson rd	550	85	\$83 ton	\$7,000.00
red barn	550	85		\$7,000.00
top pres & middle	4224	550	\$83 ton	\$45,650.00
carter notch	4224	550	\$83 ton	\$45,650.00
				Total \$211,125.00

**RT16 SIDEWALK 1255'**

Removale of old  
sidewalk and granit  
ex rental

week

\$0.00

reinstall curb  
new granit

1255'  
125'

\$12lf  
\$21.00

\$15,000.00  
\$2,625.00

fill edge concret  
1 yd every 75'  
labor for concret

20yds

\$127yd

\$3,000.00  
\$1.00

Prep subgarade  
we can do most of this  
ex rental we still have

Install crush grave&  
fine grade

ex rental smaller  
1 1/2 cbrg

week  
175CY

\$13.75tn

\$0.00  
\$2,406.00

Pave

104

\$180

\$20,000.00

Clean up and loam seed  
loam  
seed & misc  
ex rental

18yds  
  
2day

\$25yd

\$500.00  
\$200.00  
\$0.00

Traffic Control

\$50hr for 2

Ext Job Total

\$43,732.00