

Richard Bennett

John Allen

Bob Thompson

**Selectmen's Meeting  
August 14, 2018**

**Present:** Richard Bennett, Chairman; John Allen, Selectman; Bob Thompson, Selectman

**Visitors:** Town Administrator Julie Atwell, Administrative Assistant Julie Hoyt, Building Inspector Kevin Bennett, videographer Hank Benesh, NH DOT representatives Steve Johnson and Will Irvine, Barb Campbell, Bea Davis, George Howard, Michele Pratt, Kevin Pratt, Sarah Lord, Anne Doig, Nancy Davis, Deb Siebert.

The meeting was called to order at 3:30 pm

1. Approval of Minutes
  - a. Selectmen's Meeting – July 10, 2018 **Selectman Allen, made the motion to approve the minutes as written. The motion passed unanimously.**
2. Update on Action Items  
Upcoming Selectman meetings:  
Tuesday August 28<sup>th</sup> at 3:30pm – Selectmen's Meeting  
Tuesday September 11<sup>th</sup> Primary Elections – volunteers are still being sought to assist  
Tuesday September 25<sup>th</sup> at 3:30pm – Selectmen's Meeting
3. Building Inspector  
Weekly Report - Kevin Bennett  
Kevin gave an update on the progress at the Dana Place Inn.
  - a. Building Permits
    1. 2018-64/ R31 – L08/ Owner – Petratos/32 Heard Rd/new roof shingles
    2. 2018-65/ R31 – L29/ Owner – Henry/543 Town Hall Rd/concrete garage/barn trusses only
    3. 2018-66/ R12 – L87/ Owner – Furlong/Red Barn Rd / kitchen remodel
    4. 2018-67/ V10 – L31A – E05/ Owner – Malkenson/25U01 East Field Rd/install new window
    5. 2018-68/ V10 – L103/ Owner – Santoro/ 259 Tin Mine Rd/remodel - replace siding, insulation, plumbing, electrical and drywall
    6. 2018-69/ V07 – L67/ Owner – Brown/22 No. Hampshire Ridge Rd/renew BP #2017-31 finish construction on new house

7. 2018-70/ R12 – L164/ Owner – Brooks/226 Green Hill Rd/14 solar panels on roof of house
8. 2018-71/ V08 – L225/ Owner – Kageleiry/32 Middle Mtn Trail/electrical permit-install new service on well pump house
9. 2018-72/ V07 – L127/ Owner – Rotundo/62No Hampshire Ridgel/demo basement enlarge bath/laundry room, replumb, fix electrical, drywall/paint
10. 2018-73/ V09 – L02/ Owner – Feldstein/10 Evergreen Trail/remove shingles, replace w/metal roof, repair/replace 2 decks
11. 2018-74/ V02 – L18/ Owner – MHT Jackson Marion LLC/161 Black Mountain Rd/new siding, windows and roof
12. 2018-75/ V03 – L23/ Owner – Hagan/49 Cameron Dr/add 5' for front of garage with new 16' door

#### 4. New Business

##### a. NH DOT Jackson Covered Bridge Repairs - Steve Johnson

Will and Steve outlined the upcoming timeframe and outline of the upcoming bridge repairs. There are two projects that need to be done; one being the repair from the cement truck damage which is estimated to be a three week project, and the second is that the whole deck needs to be replaced which will be about a six week project.

The repair to the damaged end will be done M- F from 7:30 – 3:00 and the bridge will be closed during those hours but the sidewalk will be open as long as there are no safety issues. Weekends and evenings the bridge will be opened to traffic. Local business owners weighed in on the timeframe that works best for the three week repair and were in agreement that starting at the end of August would be ideal. It was requested that the signage posted states that “Shops are Open” during construction.

Follow up painting and staining will need to be done at a later timeframe.

For the deck repair, the bridge will need to be closed for the entire six week timeframe. Local business owners felt that the end of March would be a good timeframe to begin this project.

It was requested that local updates be posted regularly on E-news so locals can be made aware of the progress. Will, the Superintendant of the project, will notify Julie Atwell of their progress.

##### b. Jackson Water Precinct

The Selectmen were asked to front a \$35,000 payment to the precinct for the repair to the Route 16 waterline. The \$35,000 will be deducted from the upcoming December bill to the town that is owed to the precinct. **The Selectmen were all in agreement to move ahead with the payment.**

c. Trustees of the Trust Fund

The Board of Selectmen are requesting the following withdrawals from the Trust Funds as indicated below:

\$367.17 from the Bartlett/Jackson Ambulance Capital Reserve Fund (0070).

- Bartlett / Jackson Ambulance paid miscellaneous expenses for equipment and supplies for the new ambulance and will need to be reimbursed for these funds.

\$107,772.06 from the Transfer Station Expendable Trust Fund (0028)

-For miscellaneous invoices dated December 2017 – August 2018

**Selectman Thompson motioned to accept the request. The motion passed unanimously.**

The Jackson Selectmen authorize the transfer of \$160,00 to be deposited into Capital Reserve Funds and the Expendable Trust Funds per the warrant articles listed below:

Description and Account	Article	Amount
Highway Truck CRF 0048	3	\$50,000
Heavy Highway Vehicle CRF 0068	3	\$30,000
Fire Department Truck CRF 0003	3	\$80,000
<b>TOTAL</b>		<b>\$160,000</b>

**Selectman Thompson motioned to approve the transfer. The motion passed unanimously.**

d. Household Hazardous Waste Day – Sept 22

8 am – 11:30 am, held at the Conway Transfer Station with a 10 gallon limit per household. John Allen will be assisting.

e. FYI – Extended Liquor License Request - Thompson House Eatery

The Selectmen grant permission to extend this license for a dinner on August 19<sup>th</sup> within a fenced in area by the restaurant.

f. Benefits all under one category of the budget

Health, Retirement and FICA will still be separate line items in the budget but all under one category to streamline accounting.

5. Old Business

a. Transfer Station updates

Pay as you throw – Selectman Thompson attended a meeting where they discussed this option. The feeling is that we mandate recycling but it is difficult to enforce putting our transfer station employees in an awkward position of trying to enforce regulations.

Pay as you throw incentivizes recycling since you pay only for what goes into the compactor. The question of costs came up and it would have to be discussed but Lancaster currently charges about \$1.25 - \$1.50 per bag. To implement this change would take an ordinance on the March ballot that would need voter approval. Many towns are moving to this model and this will be discussed at the Transfer Station meeting tomorrow.

Selectman Allen stated that paving has been completed and that it would be nice to have it paved by the 'store' at some point. Lines will be painted to delineate where to drive.

Hart's Location would like to utilize our transfer station and that will be on the agenda as well.

b. Solar Project

ReVision Energy will make a proposal completing a comparison on what current energy usage costs are for town buildings versus what they would be with a solar installation.

c. Valley Cross Road Bridge-

Money for the engineering study phase has been approved by DOT to determine best design and use.

Budget

A regular budget update will be attached to each of the Selectman's minutes that shows current budget with % of budget spent by department.

	Jan - Dec 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Expense				
4100 · GENERAL GOVERNMENT	408,399	735,665	-327,266	56%
4200 · PUBLIC SAFETY	249,593	471,363	-221,770	53%
4310 · HIGHWAYS, BRIDGES & STREET LGHT	296,171	616,337	-320,166	48%
4324 · SOLID WASTE DISPOSAL	47,863	122,706	-74,843	39%
4410 · HEALTH & WELFARE	150	7,350	-7,200	2%
4520 · CULTURE & RECREATION	50,475	80,180	-29,705	63%
4700 · DEBT SERVICE	61,300	62,300	-1,000	98%
4917 · PATRIOTIC PURPOSES (article)	3,000	3,000	0	100%
4918 · OTHER CULTURE & REC (articles)	1,000	1,000	0	100%
Total Expense	1,117,951	2,099,901	-981,950	53%
Net Ordinary Income	1,117,951	2,099,901	981,950	53%
Net Income	1,117,951	2,099,901	981,950	53%

6. Public Comment

*Public Comment is a time when town residents can bring matters before the Board. Comments should be short and to the point. Speakers are allotted up to two minutes each to make their comment. Except in unusual circumstances, any matter presented under "Public Comment" will not be debated or acted upon by the Board at the time it is presented.*

*All remarks and dialogue in public meetings must be respectful and courteous, free of rude, personal or slanderous remarks. Inappropriate language and/or shouting will not be tolerated. Furthermore, no person may offer comment without permission of the Chair, and all persons shall, at the request of the Chair, be silent. No person shall disrupt the proceedings of a meeting.*

Bea Davis inquired about whether the 3% employee raises are automatically given annually. Chairman Bennett explained the 3% is needed as a starting point for budget purposes but is not automatic.

Kevin Pratt would like to see more Police presence around the Covered Bridge area to enforce the speed limit as he feels cars go way too fast in that area. Madison Police have been successfully using a radar trailer for 15 years and perhaps that could be an option for us. Chairman Bennett will speak to the Police Chief about this. George agrees that signage should be revisited and some awareness brought to the fact that the speed limit changes ahead of time in the bridge area.

**With no further public business a motion was made by Selectman Thompson to enter into Non Public session and agreed upon unanimously at 4:40 pm.**

Respectfully submitted by,  
Gloria Hutchings