

Richard Bennett

Robert Thompson

John Allen

**Selectmen's Meeting
June 12, 2018**

Present: Richard Bennett, Chairman; Bob Thompson, Selectman, John Allen, Selectman

Visitors: Fire Chief Jay Henry, Town Administrator Julie Atwell, videographer Hank Benesh, Police Chief Perley, Joyce Allan, William Wogisch, Barbara Campbell, M. Beesley

The meeting was called to order at 3:30 pm

1. Approval of Minutes

Selectmen's Meeting – May 22, 2018 – Chairman Bennett would like to correct the fact that the Fire Wardens are **not** National Forest Wardens but that they **are** Fire Wardens and Deputy Fire Wardens for the State of NH through the NH Division of Forest and Lands. **A motion was made, and seconded to accept the minutes including the correction.**

2. Update on Action Items

Chairman Bennett had a productive meeting with the Old Library committee to discuss the best use of the building. The current five-year agreement goes through next August. All parties, which include the Protestant Chapel Association, the insurance company, along with the Old Library Committee are working together to come up with recommendations.

Chairman Bennett wished to address a previous request for budget information. The Selectmen will be sure the budget is posted quarterly. They will not use their meeting time to go over the budget. They do encourage people to ask questions, and a printed copy can be requested from the office anytime.

Information on the NH Beautiful Grant states that only 1 grant request per year can be submitted for equipment purchases. Julie has completed an application for four storage containers for the Transfer Station which both towns will need to sign off on.

Upcoming Selectman meetings:

- Tuesday, June 26, 3:30 pm
- Tuesday, July 10, 3:30 pm
- Tuesday, July 24, 3:30 pm

3. Fire Department Update-

Jay mentioned that overall calls have been down. They are doing lots of training with a Swiftwater Ops Rescue Class, an Engine Boss class with the Forest service, extensive in house ladder training, and an Academy led building burn in Bethlehem all recently completed. There is an upcoming Forestry Training at the end of June and they are leading some training locally with Christmas Farm and Wentworth employees.

There is a lot of building maintenance going on with 2 new entry doors replaced, a new garage door and lockers being added. The current budgeted amount for maintenance is \$5,000 but it would make sense to increase that for the future. **The Selectmen asked him to pull together a list of items that he foresees as maintenance items to help them plan better for budgeting purposes.** His overall budget is

at 31% spent and is mostly on track with his training line item a bit high due to all they are undertaking lately.

Regular inspections are ongoing and of note is that the Wildcat Tavern has completed their sprinkler system; work at the Wentworth is nearly done on the elevator; and they are keeping an eye on the work going on at the Dana Place.

Three new sets of gear are ready to be ordered at a cost of \$7,000. They also just traded in their old Scott Airpacks for better, safer, lighter SCBA gear.

Permits have been signed for the Sunday, July 1st fireworks. Staffing will be available and on payroll.

4. Building Inspector

a. Weekly Report - Kevin Bennett

Work at the Dana Place is going slowly in part due to difficulty in getting workers.

Kevin would like to suggest putting \$500 into new LED lights for the Fire Department to replace the current 40 watt bulbs and realize the energy savings.

b. Building Permits

1. 2018-39/ R08 – L44/ Owner – Maloberti/753 Carter Notch Rd/finish bathroom
2. 2018-40/ R08 – L64/ Owner – Fiordalis/593 Carter Notch Rd/replace existing porch
3. 2018-41/ V07 – L50A/ Owner – Baumgartner/Sarah Hill Rd/New single family home, 4brm, 4.5 bath
4. 2018-42/ R13 – L29/ Owner – Mallett Corp/49 NH Route 16/partition divider in dining room, build outdoor brick patio with pergola
5. 2018-43/ V05 – L05/ Owner – McAleer/74 Whitney Hill Loop/replace front deck and railing, install gutters
6. 2018-44/ V05 – L28/ Owner – Timber Point LLC/28 Deer Run/original house demolished. Rebuild new 3brdm/3bath home with open framed carport
7. 2018-45/ V08 – L01/ Owner – Leonard/84 Tin Mine Rd/build new detached garage 26' x 32'
8. 2018-46/ R12 – L139/ Owner – Burton/301 NH Route 16/permit renewal for attached garage
9. 2018-47/ V02 – L26/ Owner –Yurkovetskiy/40 Valley Cross Rd/addition to kitchen and adding 2 bay garage
10. 2018-48/ V02 – L01/ Owner – McSheffrey/208 Main St./move interior wall to add kitchen in accessory apartment
11. 2018-49/ V07 – L15/ Owner – Dresch/115 Jackson Highlands/New roof
12. 2018-50/ R09 – L24/ Owner – Drifters Club/565 Carter Notch Rd/New roof
13. 2018-51/ R12 – L38/ Owner – RR Development/Eagle Mtn Rd./New single family home
14. 2018-52/ V06 – L25-1/ Owner – Reardon/Dundee Rd./New single family home
15. 2018-53/ V02 – L37A/ Owner – Dyer/33 Black Mountain Rd/Remove sunporch extend with breezeway and 1 car garage

c. Driveway Permit

- i. R12 – L38/Owner- RR Development Group LLC/Eagle Mountain Rd

5. New Business

- a. Soccer Camp Proposal – The Horton Center would like to request the use of the town park July 23- 27 from 9 – noon each day. The porta potty should stay there for that timeframe. The dugout is fixed but it would make sense to have the septic cleaned out. All Selectmen agreed it was a good use of the park.

Since the fireworks draw over 3000 people, it was suggested to get an additional porta potty or two, preferably a handicap accessible one. **The Selectmen asked Chief Perley for a**

suggested recommendation of how many would be needed, and where the best placement would be.

- b. Cemetery Lot Agreement – Signatures Recieved
- c. Approval & Adoption of Police Rules and Regulations- All Selectmen agreed that they were written thoroughly and were clear and understandable. **A motion was made, and seconded, to approve the Jackson Police Department Rules and Regulations. A motion was made, and seconded, to adopt the document for the Police Department.**
- d. Intent to Cut – for Davis’ -Selectmen signed
- e. Trustees of the Trust Fund – Withdrawal Request
The Board of Selectmen are requesting the following withdrawal from the Trust funds as indicated: \$1583.50 from the Bartlett- Jackson Ambulance Capital Reserve Fund (0070)- Bartlett-Jackson Ambulance paid the invoice from Smart Equipment Innovator LLC -Dated 5-14-2018 – invoice 15743 and will be reimbursed for these funds. **A motion was made, and seconded, to accept this withdrawal request.**
- f. Veteran Flags – Thank you Bill Wogisch – The Board of Selectman would like to extend sincere gratitude to Bill for his donation which will allow the purchase of 60 grave marker flags to decorate the Veteran’s gravestones in the Dundee and Jackson cemetaries.

6. Old Business

Dr Marianne Jackson would like to get support from all ten local towns for an initiative in a network of age friendly communities in affiliation with the World Health Organizations. **A motion was made, and seconded, to put together a letter of support for the initiative.**

7. Transfer Station updates – There will be a change in the location of compactors to increase efficiency.

There is no answer yet on how much material can be brought to the burn pile at any one time. It will need to be discussed with Bartlett and the policy may need to be flexible due to weather and other factors. A cost comparison of rates has been done with other towns and there just needs to be discussion on what we want to charge for item disposal. Julie is working with Bartlett to determine the date of the next meeting.

8. Public Comment –

Chairman Bennett read the following policy, “If included on the meeting agenda by the Chair, “Public Comment” is a time when town residents can bring matters before the Board that are not on the official agenda. Comments should be short and to the point, with the Chair ultimately responsible to control the time available to individual speakers (1 minute will be the allotted time for each person). Except in unusual circumstances, any matter presented under “Public Comment” will not be debated or acted upon by the Board at the time it is presented.

All remarks and dialogue in public meetings must be respectful and courteous, free of rude, personal or slanderous remarks. Inappropriate language and/or shouting will not be tolerated. Furthermore, no person may offer comment without permission of the Chair, and all persons shall, at the request of the Chair, be silent. No person shall disrupt the proceedings of a meeting.” He continued to explain that the public comments are limited at this meeting since Selectmen have to utilize this time to discuss issues together and make decisions and the time is limited.

Joyce appreciated Jay’s update on what his department has been up to and thanked him for that information. She would appreciate hearing from other departments occasionally as well.

There being no further business, the meeting was adjourned at 4:40 pm.

Respectfully Submitted by,

Gloria Hutchings