

Richard Bennett

Robert Thompson

John Allen

**Selectmen's Meeting
May 22, 2018**

Present: Richard Bennett, Chairman; Bob Thompson, Selectman, John Allen, Selectman

Visitors: Sargeant Nathan Boothby, Town Administrator Julie Atwell, Administrative Assistant Julie Hoyt, videographer Hank Benesh, Bea Davis, Sarah Clemons, George Howard, Joyce Allan, Wayne Peterson, Priscilla Protasowicki, Alex Protasowicki.

The meeting was called to order at 3:38 pm

1. Approval of Minutes

- a. Selectmen's Meeting – May 8th, 2018 – Chairman Bennett wished to point out an inaccuracy in the minutes: "A withdrawal of \$58,673.50 is requested from the Bartlett Jackson Ambulance Capital Reserve Funds made out to Sugarloaf Ambulance", should instead read, "made out to the Town of Jackson." Selectman Thompson pointed out that minutes are to reflect what was said at the meeting but that the correction, or amendment, is to be done in this manner and so this will rectify the current inaccuracy. **Selectman Thompson made a motion to approve the correction and the remainder of the minutes as written. It was seconded by Selectman Allen and approved unanimously.**

Update on Action Items-

Chairman Bennett wishes to update the agreement between the church and the town regarding the usage of the Old Library. He would like to clarify the insurance issue and the approval of groups. Joyce will discuss with Peter Benson and through Julie they will coordinate a time to discuss this further.

When asked about putting a composting toilet at the Jackson Falls, the Forest Service responded that they will not construct anything that is not on U.S. government land. Bea asked if the dugout bathroom would be fixed and was told that the waterline leading to it will be repaired and that it is in the works.

Upcoming Selectman meetings:

- Tuesday, June 12, 3:30 pm
- Tuesday, June 26, 3:30 pm
- Tuesday, July 10, 3:30 pm
- Tuesday, July 24, 3:30 pm

2. Public Comment – moved to the last item on the agenda

3. Building Inspector

- a. Weekly Report - Kevin Bennett
- b. Building Permits

1. 2018-36/ R04 – L5/ Owner – Boston Corporation of MWV/1143 NH RT 16/convert Dana Place Inn into 12 apartments; partial new roof
2. 2018-37/ V09–L25/Owner – Rattay/ 76 Graustein Ln/ replace 12kw generator with 20kw generator and ne 200 amp transfer switch.
3. 2018-38/ V02–L10S1-C14/ Owner – Duffy/20 Lakeview Lane/replace roof shingles

4. New Business

- a. Thank you to the Boy Scouts- For their community action project they put up boxes and bags for folks to pick up after their pets. It is much appreciated.
- a. Investment Policy Update – The town's auditor reviewed the town's financial arrangements for the Town Treasurer; if the town collects over \$75,000 the money must go to the bank and the treasurer must make the deposit within 2 days of receipt, etc. **A motion to approve this update was made by Selectman Allen and seconded by Selectman Thompson. It was approved unanimously.**
- b. Wetlands Permit Application – Notification that a minimum impact wetlands permit on Ridge Road was approved by the state.
- c. Fire Warden- A list of town fire employees who also are employed as National Forest Wardens was read aloud and their service was thanked. **A motion to approve this list was made by Selectman Thompson and seconded by Selectman Allen. It was approved unanimously.**
- d. Tax Warrant – Warrants are available and once signed will be sent out.

5. Old Business

- a. Transfer Station updates – Selectman Allen talked about the need to update the fee structure for construction debris and metal charges. They will inquire at other transfer stations what their rates are and then discuss with Bartlett. Once agreed upon the new rates will be published.
Phase 3 is underway with the siding completed on the building where cardboard and paper will be housed along with a baler.
Gravel will be added to the inside curves to accommodate larger vehicles and the road crews will divvy up that job.
Paving is TBA and will be done in coordination with paving in town.
The switch in road crew responsibilities will take place with Jackson crews taking over maintenance of the end of Town Hall Road. The Bartlett crew will plow and maintain the Transfer Station area.
Quotes on storage trailers will be sought. There may be grant money available for four storage units and in time they could place a roof over them to have dry space in between.
Selectman Thompson added that we need to look into grant funding through NRAA for storage trailers and we need to cost out a pallet scale but it is unclear of the grant stipulations. Julie Atwell will get information on the grant. The question of future storage in the roll off containers was also brought up for the metal pile and tires.

6. **Public Comment-** Bea asked that if anyone has old flags that want to give away she will bring them to the Legion. She also inquired about why the town is plowing the end of Town Hall and not the Transfer Station which is closer. Chairman Bennett stated that it has been difficult for the road crew to get to the Transfer Station at all the times they were requested to be there. Patrick and the town of Bartlett agreed to make the change for the upcoming year to see if that arrangement works better.
Sarah wanted to thank the Police Department for their assistance in cooperation with the Boy Scouts on the community project.
Joyce wanted to confirm the areas that each Selectman are responsible for: John for the Transfer

Station, Bob for the Highway Department, and Dick for the Planning Board. She wanted to bring attention to the fact that it was nice the wreaths had come down but that the star was still on the top of the Christmas tree. Selectman Thompson mentioned that the Chamber owns the decorations and is responsible for putting up and the taking down of them and that the Chamber will be notified.

George inquired about the status of the monthly budget update that he has requested in the past. He would like to see it follow the budget that is presented at town meeting: with total appropriated monthly broken down by department, with how much spent and what percentage is left. Debate ensued as to whether or not it had been agreed upon to present in that format, and whether it was necessary to include on the monthly meeting agenda. Julie stated the information is posted on the bulletin board by account, dollars spent, budgeted, dollar difference and percent difference. Selectman Thompson mentioned it can be added as an agenda item to further discuss but that the appropriate time for citizen comments on the budget is at the budget hearings. George added that the School Board does put the budget into their monthly meetings to go over and that there is interest in it and wonders why the town doesn't. Chairman Bennett said he will work on it and try to make an agreeable arrangement.

Priscilla wished to speak publicly concerning the Police Department. The Selectman stated they have received all her emails regarding this issue. Chairman Bennett asked if she had any new information in addition to the emails. It was suggested that she bring comments and concerns regarding personnel issues to them to discuss in a non public format.

Wayne would like clarification on what size and type of vehicles are allowed to bring brush to the transfer station. Selectman Allen stated that is one of the policies that needs to be updated and he will get a copy of the current policy to him which clarifies the vehicle size, bed size, etc.

Bea wanted to know if there will be scales purchased for the dump and was told that it is in works to purchase a pallet scale but not a debris scale. It would be make things more equitable with a scale especially since the towns pay by the pound to dispose of waste. Input and feedback on the processes and policy updates was encouraged to be submitted.

There being no further business the meeting was adjourned at 4:30 pm.

Respectfully submitted by,

Gloria Hutchings