

Bob Thompson _____

John Allen _____

Richard Bennett _____

Selectmen's Board Meeting

October 26, 2017

Present: Bob Thompson, Chairman, John Allen, and Richard Bennett, Selectmen

Visitors: Town Administrator Julie Atwell, Julie Hoyt, Videographer Hank Benesh, Bea Davis, Stan Weiss, Joyce Allen, Priscilla Protasowicki, Nancy Clark, Penny Miller, Chief Perley, Sarah Clemmons, Tom Grieg

Chairman Bob Thompson called the meeting into public session at 4:00PM. He started by thanking the Old Library Committee for providing the use of some nice comfortable chairs for the meeting.

1. Amend & approve minutes

- a. Selectmen's Meeting – September 14, 2017 - **Selectman Allen, seconded by Selectman Thompson, made the motion to approve the minutes as written. Selectman Bennett abstained. The motion passed unanimously.**
- b. Selectmen's Meeting – September 28, 2017 - **Selectman Bennett, seconded by Selectman Allen, made the motion to approve the minutes as written. Selectman Thompson abstained. The motion passed unanimously.**
- c. Non-Public Session – September 28, 2017 – RSA 91-A:3 II (c) – **The Selectmen signed them.**
- d. Selectmen's Meeting – October 12, 2017 - **Selectman Bennett, seconded by Selectman Thompson, made the motion to approve the minutes as written. Selectman Allen abstained. The motion passed unanimously.**

2. Update on 5.11.17 Action Items

- a. The Cemetery Shed was put on hold.
- b. There will be a community night regarding the Valley Cross Road Bridge. The contract has to be approved by the DRA and signed first before it can be scheduled.
- c. Review the Highway Standard Operating Guidelines needs some minor edits from selectman Bennett. **Selectman Bennett, seconded by Selectman Allen, made the motion to approve the Guidelines as written with minor edits. The motion passed unanimously.**

d. Upcoming Meetings

Thursday Nov 9th - 4:00 PM – Selectmen’s Meeting

Thursday Nov 30th - 4:00 PM – Selectmen’s Meeting

Thursday Dec 14th – 4:00 PM - Selectmen’s Meeting

Thursday Dec 21st – 4:00 PM - Selectmen’s Meeting

3. **Public Comments** – Sarah Clemmons asked the Road agent to place a Children at Play Sign on Green Hill Road. She was told that people don’t pay attention to signs and was told to speak to the Selectman. Selectman Thompson asked if it was a speeding issue. Chief Purley said that the speed there was 35 MPH. It could be lowered if posted. It’s a narrow road with no shoulder. It’s risky like a lot of the roads in Jackson. Signs could help make it more enforceable.

Bea Davis at the September 14th meeting said under new business the 3% pay raise was added to the discussion.

Joyce Allen commented that pay raises being discussed at the September meeting was a surprise. She wondered if it usually happens at this time of year. Selectman Thompson said it was just discussed so that it wouldn’t be a re-occurring discussion.

Sarah Clemmons said her tax bill was going up 22% and 17.5% for the school. Is concerned about the 3% annual pay increase not being discussed.

Selectman Thompson’s phone # is 603-986-3411 if anyone ever wants a discussion between meetings about any subject.

4. **Building Inspector:**

- a. Weekly Report – Kevin Bennett
- b. Building Permits

- 1. 2017-72/R08-L47/Owner – Curtis/ 18 Lucas Lane /Replace Decks, Windows and Doors

- 2. 2017-73/V10-L01/Owner – Lee / 3 Mather Way/Replace Roof

- c. Spring Street Working without a building permit not structurally correct. First floor was built about 10 years ago and the second floor was just added.
- d. Iron Mt. Road non-conforming rural cabin without a building permit. All wrong. They will probably bring it to the Zoning Board.
- e. Dana Place Inn is having an auction this Monday. If it sells there are 2 oil tanks still in the ground that have to be dealt with. We will keep an eye on it and follow whoever ends up with it.

5. **New Business**

- a. Neighbor Care Update – Tom Grieg thinks a formal list should be made of people that may need help during an emergency i.e. Shut-ins etc. This turned into creating a form for people to sign up to be included on this list. We ended up pulling in Emily Benson

from the Carroll County Coalition for Public Health and it turned into a link on the Town website that has been expanded quite a bit. The Chief keeps these lists and information securely. It's grown quite a bit.

Sarah Clemmons wondered if this paperwork could be filled out at the doctor's office?

Tom said yes we are working on that.

Nancy asked if it was being sent via enews again?

Joyce asked if the census was being taken. Can they hand something out? This time it is not a door-to-door census.

b. 2017 Tax Rate Information –

Emails to Julie Atwell from the Selectmen regarding setting the tax rate:

Monday, October 16, 2017 - Bob Thompson - Very clear what our options are. Thanks for putting this together. I would prefer going up from \$4.33 to \$4.35 or \$4.36 at the most. There is only a \$4,000 difference between the two, but I know many voters who look at the dollar amount of the municipal tax rate and having it go up by only \$.02 would be preferable for me.

Monday, October 16, 2017 – Dick Bennett - Dick was in the office and he asked that I document his recommended tax rate of \$4.38

Monday, October 16, 2017 – John Allen - I agree with Dick, I think that it is important to present past data comparing the school rate and the town rate and mention that we are holding our own and using the fund balance to offset the large increase in the school budget every year (recently)...

JA

Monday, October 16, 2017 – Bob Thompson - John and Dick, Julie called and gave me your thoughts on the tax rate increase this year. \$4.38 is fine with me. That would be a 1.14% increase from last year's rate of \$4.33. Thanks

On Fri, Oct 13, 2017 at 11:26 AM, Julie Atwell <townadmin@jackson-nh.org> wrote:

Bob, Dick and John,

We have received our preliminary tax rate and now you will need to decide what amount of the fund balance to use.

In 2016 our tax rate was: (The Tax effort is the amount of money that the tax payers would actually have to write a check for – the amount we are due to collect).

Prior year 2016			
		Rate	Effort
Municipal		4.33	1,713,158.00
	County	1.35	536,592.00
Local	School	3.28	1,298,566.00
State	School	2.30	907,943.00

11.26	4,456,259.00
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This year the County, Local School and State Education tax have been set at:

	2017	
	Rate	Effort
County	1.41 (a .06 increase)	563,069.00
Local	3.86 (a .58 increase)	1,537,581.00
State	2.23 (a .07 decrease)	882,879.00

If no fund balance were used the municipal tax rate would be 4.90 (a .57 increase) with a tax effort of \$1,713,158.00.

If you choose:

Municipal Tax Rate

% Increase	Tax Rate	Tax Effort	Fund Balance Used	% Fund	
				Balance	Retained
0.00%	4.33	1,712,147.00	225,000.00		11.61%
0.46%	4.35	1,732,064.00	216,500.00		11.77%
0.69%	4.36	1,736,047.00	212,500.00		11.84%
0.92%	4.37	1,740,030.00	208,500.00		11.92%
1.15%	4.38	1,744,014.00	205,000.00		11.98%
1.39%	4.39	1,747,997.00	203,500.00		12.01%
1.62%	4.40	1,751,980.00	197,500.00		12.12%

Prior Year Municipal Tax Rates:

	Rate	\$ Change	% Change
2008	4.41		
2009	3.91	(0.50)	-11.34%
2010	4.12	0.21	5.37%
2011	3.45	(0.67)	-16.26%
2012	3.95	0.50	14.49%
2013	3.83	(0.12)	-3.04%
2014	4.09	0.26	6.79%
2015	4.32	0.23	5.62%
2016	4.33	0.01	0.23%
2017	4.33	-	0.00%
	4.35	0.02	0.46%
	4.36	0.03	0.69%
	4.37	0.04	0.91%
	4.38	0.05	1.14%
	4.39	0.06	1.36%
	4.40	0.07	1.62%

In the past, Tammy and I have said that an annual increase of 2-3% is a normal growth, but since the school has a larger increase this year, which will be increasing the overall budget, we recommend an increase limit of 1.62%.

Please let me know how much fund balance you would like to use and the rate will be set.

Let me know if you have any questions.

Thanks,

Julie

Penny Miller said that the budget is being discussed at the school board meetings now that are on the 3rd Monday of the month at 6PM.

- c. Cemetery Lot Agreement for Lot 699 A & B at the Village Cemetery. This is just a record change. **Selectman Allen, seconded by Selectman Bennett, made the motion to approve the transfer. The motion passed unanimously.**

- d. Trustees of the Trust Fund – Withdrawal Request

\$2,864.50 from the Bridge Repair Expendable Trust Fund (0034) - Civil Solutions (3 invoices) – Dated 7/25/17, 9/1/17, 10/12/17 Invoices 982, 989, and 995

\$19,634.92 from the Road Reconstruction Capital Reserve Fund (0064) - Alvin J Coleman & Son, Inc. – Dated 10/16/17 - Invoice 41870

\$201.00 from the Dry Hydrant Expendable Trust Fund (0049) – L.A. Drew, Inc. – Dated 9/29/17 – Invoice 14080

\$125.28 from the Dry Hydrant Expendable Trust Fund (0049) – Smithfield Plumbing & Heating Supply - Dated 9/14/17 – Invoice C065549

\$30,525.60 from the State Aid Reconstruction Expendable Trust Fund (0058) – Pike Industries – Dated 8/21/17 – Invoice 36410

Selectman Bennett, seconded by Selectman Allen, made the motion to approve the Withdrawals. The motion passed unanimously.

- e. Intent to Cut - Map V08 –L12A on Switchback Road – 11.2 Acre lot - Owners –Paul and Merrill Witezer of Newton, Mass. **Selectman Bennett, seconded by Selectman Allen, made the motion to approve the intent to cut. The motion passed unanimously.**
- f. Inspection of Public Buildings – Selectman Bennett is taking on this project to establish what inspection will be needed for Public Buildings and at what cost. We need an ongoing oversight.

6. Old Business

- a. Posting of the Budget will be tabled until the next agenda so that George Howard can be invited to the meeting.
- b. Transfer Station Updates – There are issues with the Metal Contractor who talked of suing the town over a misunderstanding. We also have to do something about the tires, which haven't been addressed since July of 2015. The state only allows the storage of 1000 to 1500 tires so we should work this out. People are abusing the Dump Store.

Don has become a great supervisor. There are 3 dates available to have a meeting. Receipts and cash have to be tracked better and reconciled. They need something better than a little lockbox. Julie and Julie can probably go down on Mondays and collect the cash. We need a little better communication.

7. **Public Comment** – Priscilla Protasowicki would like a copy of the Town Recycling Policies.

There being no further business, the meeting was adjourned at 5:19 PM and went into Non-Public Session.

Respectfully Submitted by:
Amiee Murphy
Recording Secretary