

Frank DiFruscio \_\_\_\_\_

John Allen \_\_\_\_\_

Barbara Campbell \_\_\_\_\_

**Selectmen's Meeting Minutes  
December 20, 2022 - 3:30PM  
Unofficial Until Approved**

Present: Frank DiFruscio, Chairman, John Allen, Selectmen and Barbara Campbell, Selectman

Attendees: Kevin Bennett, Jay Henry, Emily Benson, Diane Jarecki, Matt, Ben English, Donna Dunn, Keith Garrett, Chief Perley, Julie Atwell, Town Administrator, Julie Hoyt, Administrative Assistant, and Hank Benesh.

**1. Chairman DiFruscio called the meeting to order.**

Chairman DiFruscio wanted to take a moment to remember Peter Kelley, who passed away on December 20, 2000.

**2. The Pledge of Allegiance was recited.**

**3. Approval of Minutes:**

a. Selectmen's Meeting - November 22, 2022

**Barbara Campbell made a motion to approve the minutes from November 22<sup>nd</sup>, seconded by John Allen. All approved.**

**4. For Selectmen Discussion and/or Motions:**

a. Carroll County Communications District

This purpose of forming this District is to get broadband to every residence and business in Carroll County. Earlier in this process there was a committee formed, but they learned that they were not able to obtain grant funding if they were just a committee. This district would be a facilitator rather than an entity that would impose any cost or tax to any town. The district is asking towns that have yet to join to place an Article on this year's Town Warrant for discussion at the Town Meeting in March. If approved, two residents must be appointed as a member and an alternate member of the district per the agreement. They need to attend at least one meeting per year.

**Barbara Campbell made a motion to place the Article on this years Warrant based on the documentation that was provided today, seconded by John Allen. All approved.**

b. EMD Update – Emily Benson

Emily had a few updates: 1) It looks like there will only need to be two more meetings to complete the updated Emergency Operations Plan to meet the required match. 2) Emily got confirmation that the town did not get the assistance to the firefighters grant for the air packs that the fire department applied for. 3) Emily has scheduled some mental health first aid trainings. March 8<sup>th</sup> is just for first responders, and then for the community which

will be sometime in March. 4) Emily needs the Selectmen to sign off on the Annual Review of updates for the annual Hazard Mitigation Plan.

**Chairman DiFruscio made a motion to accept the Hazardous Mitigation Plan updates, seconded by Barbara Campbell. All approved.**

Emily briefly discussed the latest storm. No one reached out for emergency shelter needs. Emily is working with the Library and Whitney Center to establish MOU's for shelter use.

c. Fire Chief – Jay Henry

Jay wanted to know the Selectmen's thoughts on the Fire Station, and what the plans were for it over the next few years. Barbara said that the Facilities Committee did not directly discuss a new fire station or a project like that. Barbara asked Jay what he had as a one to three year plan for repairs. Jay discussed the needs at the station. He is going to budget the same amount of \$30,000 for this year (as he did last year) to cover some of the repairs that are necessary. Chairman DiFruscio said that a decision has not yet been made regarding a new fire station or a refurbished station yet. The Facilities Committee will provide their findings soon and that will help determine town needs. That will help when the direction of the fire station is discussed. Jay discussed his plan for air pack budgeting. He also discussed calls that the department received during the recent storm.

d. Tyrol Communications Tower Agreement

This agreement is still pending. It is being reviewed by the town attorney. Chief Henry has talked to the town attorney about some of the details that need to be clarified in the agreement. This agreement is being reviewed because of the sale of the property. The town needs to continue to have access to this tower.

e. Trustees of the Trust Funds – Withdrawal

**Barbara Campbell made a motion to withdraw \$250.00 from the Mark Hammer Police Department Fund (0073), (Rogue Fitness – PD Reimbursement Policy – Martin Bourque) and \$48,305.22 from the Road Reconstruction Capital Reserve Fund (0064), (invoice 44923 - dated 11/1/2022 – Pike Industries), seconded by John Allen. All approved.**

f. Household Hazardous Waste Day – Commitment Amount (September 23, 2023)

**Barbara Campbell made a motion to approve up to \$1,500 for Household Hazardous Waste Day, on September 23<sup>rd</sup>, seconded by John Allen. All approved.**

g. FYI - DRA – Assessment Data Certificate

This is an annual certificate required by DRA. It has been signed and returned.

h. MOU – Conway/Valley Vision

Channel 3 is now once again available to Jackson Residents. The Selectmen have decided not to supply content to Valley Vision, because there is an additional cost, and all of the town content is available through Jacksonflicks.com.

**John Allen made a motion to sign the Memorandum of Understanding between Jackson and Conway for channel 3, seconded by Barbara Campbell. All approved.**

i. Robert Cyr - Robert did not attend the meeting.

j. Coalition Communities – Update

**Barbara Campbell made a motion to sign agreement to continue to be part of the Coalition Communities for \$2,600, seconded by Chairman DiFruscio. All approved.**

k. COHOS Renewal

**Barbara Campbell made a motion to renew the contract with COHOS Advisors for accounting services, seconded by John Allen. All approved.**

l. Library - Alternate Trustee Request

**Barbara Campbell made a motion to nominate Jen Pribble for the Alternate Trustee for the Library, seconded by John Allen. All approved.**

m. Intent to Cut

**John Allen made a motion to approve an intent to cut on R17 Lot 43 and everyone approved.**

Pending:

a. Facilities Committee

Barbara Campbell said the committee is putting together the survey results and they will give a presentation at the January 10<sup>th</sup> Selectmen's Meeting.

**5. Short Term Rentals - Applications for approval:**

a. New permits:

i. Owner: Eric Guire – 59-2 East Field Road; Map R17 Lot 31A- E18

**Barbara Campbell made a motion to approve 59-U2 East Field Road, seconded by John Allen. All approved.**

ii. Owner: 15 Adams LLC – 45 Wildflower Lane; Map V10 Lot 7

**John Allen made a motion to deny the Short Term Rental Application for 45 Wildflower Lane, seconded by Barbara Campbell. All approved.**

b. Violation Notices:

i. Owner: Leo - 31D Wentworth Hall Ave; Map V02 Lot 10-4D

**Barbara Campbell made a motion to send a violation notice, seconded by Chairman DiFruscio. All approved.**

ii. Owner: Longley (LS Mountain View Holdings LLC) - 19 Mountain View Rd; Map V06 Lot 4

**Barbara Campbell made a motion to send that violation notice, seconded by John Allen. All approved.**

## **6. Building & Driveway Permits:**

FYI – Approved Building Permits:

NUMBER	OWNER	MAP/LOT	ADDRESS	PROJECT DESCRIPTION
2022-113	Gothie	R30 Lot 10	683 Dundee Road	Solar panel installation 6.29 kw dc
2022-114	Reid	V07 Lot 117	81 No Hampshire Ridge	Replace 3 gliding doors and several windows
2022-115	Mason	R17 Lot 26-1	207 Moody Farm Rd	Demolish main house, 11 bdrms, 5 bath
2022-116	Schnure	R18 Lot 65	638 Carter Notch Rd	Demolish barn and shed

FYI – Approved Driveway Permits: N/A

## **Upcoming meetings:**

Tuesday, January 10<sup>th</sup> at 3:30pm

Tuesday, January 24<sup>th</sup> at 3:30pm - Budget Hearing #1 – following the Selectmen's Meeting

Tuesday, February 7<sup>th</sup> at 3:30pm - Budget Hearing #2 – following the Selectmen's Meeting

Tuesday, February 28<sup>th</sup> at 3:30pm

## **7. Public Comment:**

Barbara Campbell would like to give thanks to all of our first responders, highway crew and everyone that works really hard in the town to keep us safe and take care of all the things in the town. The fact that we are a really special community has come to light over the past month or so. Chairman DiFruscio also wanted to mention, as it has been awhile since the last meeting, the recent terrible tragedies -- the loss of two young people in the town of Jackson. He said that our condolences go out to the families and friends and everybody.

## **8. Non-Public Session: N/A**

## **9. Adjourn Selectmen's Meeting:**

**Chairman DiFruscio made a motion to adjourn the meeting, seconded by Barbara Campbell. All approved.**

Respectfully Submitted by:  
Erik Atwell

**To view the full video recording of this meeting visit [www.jacksonflicks.com/Jackson](http://www.jacksonflicks.com/Jackson)**