

Frank DiFruscio \_\_\_\_\_

John Allen \_\_\_\_\_

Barbara Campbell \_\_\_\_\_

**Selectmen's Meeting Minutes  
September 27, 2022 - 3:30PM  
Unofficial Until Approved**

Present: Frank DiFruscio, Chairman and Barbara Campbell, Selectman

Attendees: Emily Benson, Jay Henry, Gary Allen, Julie Hoyt, Administrative Assistant, Hank Benesh, and Julie Atwell, Town Administrator.

**1. Chairman DiFruscio called the meeting to order.**

**2. The Pledge of Allegiance was recited.**

**3. Approval of Minutes:**

a. Selectmen's Meeting - September 6, 2022

**Barbara Campbell made a motion to accept the minutes as written, seconded by Chairman DiFruscio. All approved.**

b. Selectmen's Meeting - September 6, 2022 - Non-Public

**Barbara Campbell made a motion to approve the minutes and keep them sealed, seconded by Chairman DiFruscio. All approved.**

**4. For Selectmen Discussion and/or Motions:**

a. Driveway Culverts Issues – Gary Allen, Road Agent

Road Agent Gary Allen has some concerns about some of the driveway culverts in town. Sand and gravel are coming onto the roads in certain locations, causing hazards for motorcycles and cyclists. Gary wants to make sure there is no liability to the town for this. The town does have the authority to ask homeowners to fix the culverts that are causing hazardous conditions. Barbara Campbell did verify with Gary that when driveway permits are approved now, the culvert issues are addressed. Gary is going to compile a list of the driveways that need to be fixed. A letter will be sent, and the culverts will need to be fixed in the between the Spring and the Fall.

b. Lions Club – Bench Donation

The recycled bench that the Lions Club is donating to the town will be presented prior to the next Selectmen's Meeting (3:15PM on 10/11/22). The Selectmen decided that the bench will be located next to the Community Garden.

c. Report of Cut – V7-55

**Barbara Campbell made a motion to accept the report of cut for V07-55, seconded by Chairman DeFruscio. All approved.**

d. NHEC – Pole Petition Request

Road Agent Gary Allen reviewed the location for the poles and had no issues. They are replacement poles.

**Barbara Campbell made a motion to approve the pole replacements per the NHEC pole petition request, seconded by Frank DiFruscio. All approved.**

e. Coalition Communities (donor town) Renewal

Chairman DiFruscio explained that the cost for this service is minimal. The fee gives representation to the potential donor towns or property rich towns that could have to pay additional taxes toward education taxes.

**Chairman DiFruscio made a motion to renew the contract, seconded by Barbara Campbell. All approved.**

f. Fire Department Update

Chief Henry said that the town did not get the air pack grant, and now it has to be decided on how to pay for them. Currently the Fire Department has 6 air packs from 2007, 3 from 2002 and 2 from 1997. New packs cost \$6,000 each. The choices are (a.) to buy them in bulk, (b.) to get a few per year and spread out the cost, or (c.) to get some demo packs which are \$3,000 per pack. There are 3 demo packs available now, and they are the 2013 edition. Chief Henry said that the town of Hopkinton also has some old packs that could be a possibility.

**Chairman Campbell made a motion to buy the 3 demo packs at a maximum price of \$3,000 each, while simultaneously doing anything possible to get them for less, seconded by Chairman DiFruscio. All approved.**

Chief Henry said that a lot of building maintenance has been done to the fire station this year. There may be a leaky roof that will need to be discussed during budgeting.

**Pending:**

a. Facilities Committee

Barbara Campbell said that there is a meeting tonight at the Whitney Center, which starts at 6:30 pm for refreshments and the presentation will start at 7PM. Stacey Doll from North Country Council will speak, and there is also a power point presentation that lists all town owned buildings and properties that states their functions.

**5. Short Term Rentals - Applications for approval: N/A**

**6. Building & Driveway Permits:**

FYI – Approved Building Permits:

NUMBER	OWNER	MAP/LOT	ADDRESS	PROJECT DESCRIPTION
2022-80	Curtis	V07 Lot 120	73 No. Hampshire Ridge	Install 22kw generator
2022-81	Lloyd	R30 Lot 14	650 Dundee Rd	Install granite hydrotherapy spa
2022-82	Jacques	R12 Lot 153	53 Pine Brook	Install above ground pool, partially buried
2022-83	Goetz	V05 Lot 12	111 Whitney Hill Loop	Addition 1 bedroom, 1 bath, enclose side deck, create new entry/mudroom, convert existing bedroom to office/den
2022-84	Town of Jackson	R14 Lot 08	52 Main Street	Library – install 20kw generator
2022-85	Brookside Farm	V04 Lot 38-2	54 Wilson Rd	Replace rotted sills
2022-86	Washington View Realty Trust	V07 Lot 102	No. Hampshire Ridge	New 3 bedroom/7 bath home with attached garage

FYI – Approved Driveway Permits:

Gary Allen did mention a driveway permit that was submitted by Saco Valley Land Trust. They asked to have a parking lot in the right of way, but the Road Agent, Gary Allen, said that is not something that can be approved. Saco Valley Land

Trust asked for the denial to be in writing from the Selectmen. Gary would be able to approve the driveway if it were not in the right of way. Gary will work with Town Administrator, Julie Atwell, on the denial letter.

**Upcoming meetings:**

Tuesday, October 11<sup>th</sup> at 3:30PM

Tuesday, October 25<sup>th</sup> at 3:30PM

Tuesday, November 8<sup>th</sup> – State General Election at Whitney Center 8AM – 7PM

**7. Public Comment:**

Emily Benson said that the EOP (Emergency Operation Plan) update has started.

**8. Non-Public Session: N/A**

**9. Adjourn Selectmen's Meeting:**

**Barbara Campbell made a motion to adjourn, seconded by Frank DiFruscio. All approved.**

Respectfully Submitted by:  
Erik Atwell

**To view the full video recording of this meeting visit [www.jacksonflicks.com/Jackson](http://www.jacksonflicks.com/Jackson)**