

Barbara Campbell\_\_\_\_\_

John Allen\_\_\_\_\_

Frank DiFruscio\_\_\_\_\_

**Board of Selectmen Meeting  
October 12th, 2021  
UNOFFICIAL UNTIL APPROVED**

**Present:** Barbara Campbell, Chairman; John Allen, Selectman, Frank DiFruscio, Selectman

**Attendees:** Julie Atwell, Town Administrator, Julie Hoyt, Administrative Assistant, Emily Benson, Hank Benesh, Jeff Sires, Ken Kimball, Jay Henry, Peter Benson, Kevin Bennett, Fred Henry

1. Meeting called to order at 3:31 P.M.
2. Chairman Campbell led the attendees in reciting the Pledge of Allegiance.
3. **Approval of Minutes:** The minutes for the September 28th meeting were not available at time of meeting. Chairman Campbell stated they would be reviewed at the next meeting.
4. **For Selectman Discussions and/or Motions:**
  - a. EMD Update: Emergency Management Director Emily Benson was recognized to provide some updates. She discussed COVID-19-related circumstances in the area, funding for the Emergency Operations Plan, applications for grants, and arranging transportation to and from the Gibson Center.
  - b. Fire Truck Purchase: Fire Chief Jay Henry was recognized to describe plans to purchase a new fire truck. He described projected price increases in coming years and discussed the available options with the Board. After some discussion, Chairman Campbell suggested that Jay compile quotes and present them to the Board at a future meeting.
  - c. Conservation Commission: Jeff Sires and Ken Kimball, Chair and Vice-Chair for the Jackson Conservation Commission, were recognized to present a draft for the General Management Plan of Prospect Farm. Prior to discussing the document, Jeff asked about continuing to use funds from the Highway

Department budget to pay for mowing on Prospect Farm. Chairman Campbell confirmed the use of Highway Department funds to pay for mowing was allowed. Ken provided background on the Prospect Farm property, how it was donated to the Town, and the purpose of the General Management Plan in relation to the donor's wishes. He then gave a brief review of the document and the policy suggestions and general recommendations outlined therein. Among the sections of the General Management Plan, Ken discussed the use of the stump dump at Prospect Farm, which had been discussed at previous Board of Selectmen meetings. The document suggested that the stump dump be closed, due to its history as a vector in introduction of invasive non-native plant species; namely, Japanese knotweed. Fred Henry, owner of FF&J Excavating, was recognized to comment on his experience in utilizing the stump dump, emphasizing his observations of invasive plants taking root at the dump site. After discussing the matter further, the Board decided that the stump dump would remain open at its current site until a more favorable location could be determined.

Ken stated that, unless the Board suggested any major changes, the current version of the draft would be presented at a public hearing of the Conservation Commission. The Board had no objections to the public hearing.

- d. Intent to Cut & Report to Cut: The Board considered an Intent to Cut on Tax Map R12 Lot 18 (Eagle Mountain Road.) **Selectman DiFruscio moved to sign the Intent to Cut, seconded by Selectman Allen. Motion approved unanimously.**
- e. Timber Tax Levy: The Board considered a levy of timber tax for Tax Map R12 Lot 55-1 for \$12.76. **Selectman DiFruscio moved to accept the funds, seconded by Selectman Allen. Motion approved unanimously.**
- f. Extended Liquor License - Mallett Corporation: The Mallett Corporation filed a request for an extended liquor license to accommodate two events at Wentworth Golf Club on October 17th and 18th. Chairman Campbell described two changes to the Board's liquor license agreement regarding the closure of tent walls and the maximum allowed decibel level for noise and music. **Selectman DiFruscio moved to approve the request, seconded by Chairman Campbell. Motion approved unanimously.**

## 5. Pending:

- a. Gray's Inn Garage: Selectman DiFruscio reported that the Gray's Inn Garage had been cleared out and the Public Library had moved in some of their books.

- b. Valley Cross Road Bridge: There were no updates to this item at time of meeting.

**6. Short-Term Rentals (STRs):**

- a. New: No new applications were received for this meeting.
- b. Pending:
  - i. Carter Notch Inn: The owners told the Board they would be filing a Conditional Use Permit. No further updates were available at time of meeting.
  - ii. Schaffner - Tax Map R14 Lot 5-2B: The property owner was operating a STR without filing an application for a Conditional Use Permit. **Selectman DiFruscio moved to send a violation notice to the property owner(s), seconded by Selectman Allen. Motion approved unanimously.**
  - iii. Nonni - 20A Cottage Drive: The property owner was operating a STR without filing an application for a Conditional Use Permit. **Selectman Allen moved to send a violation notice to the property owner(s), seconded by Selectman DiFruscio. Motion approved unanimously.**
- c. Complaints: No new complaints were received for this meeting.

- 7. Upcoming Meetings:** The Board confirmed the following dates and times for their upcoming meetings. Chairman Campbell stated her intent to set up Zoom sessions to allow for optional remote attendance at the next meeting, with further use of Zoom to be determined at later meetings.
- a. October 26th at 3:30 P.M.
  - b. November 9th at 3:30 P.M.
  - c. November 23rd at 3:30 P.M.

- 8. Public Comment:** Public attendees did not express any public comments for non-agenda discussion.

- 9. Other Business:** **Selectman DiFruscio moved to go to a non-public meeting, seconded by Selectman Allen. Motion approved unanimously.**

Meeting moved to non-public at 4:49 P.M.

Respectfully submitted by Will Reisig