

Barbara Campbell\_\_\_\_\_

John Allen\_\_\_\_\_

Frank DiFruscio\_\_\_\_\_

**Board Of Selectmen Meeting  
May 25th, 2021  
UNOFFICIAL UNTIL APPROVED**

**Present:** Barbara Campbell, Chairman; John Allen, Selectman, Frank DiFruscio, Selectman

**Attendees:** Emily Benson, Jeff Sires, Hank Benesh, Burr Philips, Jackie and Tom Connors, Bill Terry, Barbara Theriault, Chris Perley, Andrew Drummond, Elle Koeppel, Julie Hoyt, Julie Atwell, Peter Benson, Jay Henry, Pat Kelley, Ed Harvey, Monte McIndoe

Meeting held in town office with Zoom attendance optional. Audio/video recording to be made available on Jacksonflicks.com

1. Meeting called to order at 3:30 P.M.
2. **Chairman Selection: Selectman Allen moved to nominate Selectman Campbell as the new Chairman of the Board of Selectmen, seconded by Selectman DiFruscio. Motion approved unanimously.**
3. **Emergency Operations Plan (EOP) Update:** Emergency Management Director Emily Benson was recognized to comment. Prior to discussing the subject, Emily recognized Staples for donating bottles of hand sanitizer to various Town organizations in an effort to support emergency management personnel. She explained the updates to the Memorandum of Understanding (MOU) of the EOP and suggested that questions be directed to June Garneau of Mapping and Planning Solutions (MAPS) in Twin Mountain. The total cost for the update would be \$7,000, of which the Town would pay \$3,500 with the remainder matched by MAPS.  
**Selectman Allen moved to approve the EOP update, seconded by Selectman DiFruscio. Motion approved unanimously.**

4. **Review Liaisons:** The Selectmen reviewed a list of proposed Board of Selectmen liaisons, as follows:
- a. Town Clerk: John Allen
  - b. Financial Administration: Barbara Campbell
  - c. Assessing: John Allen
  - d. Planning Board: John Allen
  - e. Zoning Board of Adjustments: Barbara Campbell, John Allen, Frank DiFruscio
  - f. Conservation Commission: Frank DiFruscio
  - g. Building Inspection: Barbara Campbell
  - h. Police Department: Barbara Campbell
  - i. Ambulance: Frank DiFruscio
  - j. Fire Department: Barbara Campbell
  - k. Emergency Management: John Allen
  - l. Highway Department: Frank DiFruscio
  - m. Solid Waste Disposal: John Allen
  - n. Public Welfare: Frank DiFruscio
  - o. Library: Barbara Campbell, John Allen, Frank DiFruscio
5. **Approval of Minutes:** Minutes from the April 27th meeting were reviewed.  
**Selectman Allen moved to approve the minutes, seconded by Chairman Campbell. Motion approved unanimously.**
6. **New Business:** Chairman Campbell stated a correction to the number of votes taken for the fireworks ordinance during the town meeting's deliberative session on May 15th. The correct number of votes showed 38 votes in favor of the ordinance and 27 votes opposed.
- Chairman Campbell then thanked all volunteers who helped manage both portions of the town meeting. She also extended thanks to Glen Ledge and Red Fox for supplying lunch and dinner, respectively, for volunteers during the ballot on May 11th and the Whitney Center Committee and J-Town Deli for supplying refreshments for the deliberative session on May 15th.
- Chairman Campbell reported that the road crew was doing culvert work on the Bartlett side of Thorn Hill Road, starting on the week of June 7th. The road on the Jackson side would be open to local traffic only.

## 7. For Selectman Discussions and/or Motions:

- a. Valley Cross Road Bridge Update: Burr Phillips was recognized to provide an update on the Valley Cross Road Bridge project. The Board was waiting on approval of the project plan from the Department of Transportation before proceeding to request for bids from contractors.

Tom Connors, abutter to the Valley Cross Road Bridge, was recognized to comment. Tom commended the Board for their work with the State of New Hampshire but stated some concerns. In particular, he stated concern for easements requested by the project crew and possible clearing of some trees on his property, for leveling of the dip in Valley Cross Road allowing for increased speeds of vehicles, and guard rails clashing for the rural environment. Burr Phillips stated he was working with Tom and with town attorney Peter Malia to determine the extent of the requested easement and which trees would need to be cut. He also informed that the guard rails were planned according to required standards. Tom stated that he was not opposed to the easement but had some questions that needed to be answered. All parties agreed to continue discussions about the above issues as the plans for the Bridge project advanced.

- b. Jackson Falls Parking and Signage: Chairman Campbell had collaborated with Barbara Theriault, Chairman of the Save Jackson Falls (SJF) Committee, to refine further suggestions for parking arrangements at Jackson Falls. Among those suggestions were the proposal for three resident-only parking spaces and the proposal of issuing Jackson resident stickers. Under the proposal, the town clerk and tax collector would issue resident stickers to applicants who show a Jackson residence on their government-issued ID and who have a vehicle registered in the Town of Jackson. Chairman Campbell stressed that only the three designated parking spots at the Falls would be restricted to residents with valid stickers and that those spots would have the same two-hour time limit as all other parking spaces at the Falls.

**Selectman DiFruscio moved to approve the proposal to designate three resident-only parking spaces at Jackson Falls and limit their use to residents who have been issued a valid sticker by the town clerk and tax collector, seconded by Selectman Allen. Motion approved unanimously.**

- c. Jackson Falls Conservation: Jeff Sires, Chairman of the Jackson Conservation Commission, was recognized to describe the Commission's efforts to preserve the Jackson Falls area and promote courteous practices among visitors. He highlighted efforts to revegetate the area, clearly establish footpaths, and hedge against soil erosion and exposure of tree roots due to rampant foot traffic. Jeff requested approval of a withdrawal of

approximately \$4,366 from the Wentworth-Wildcat Fund for revegetation, placement of sod and wood chips, and installation of an informational kiosk.

**Selectman Allen moved to approve the withdrawal, seconded by Selectman DiFruscio. Motion approved unanimously.**

- d. Jackson Covered Bridge 10K Running Race: Andrew Drummond, owner of Ski the Whites, was recognized to express his desire to reestablish the Jackson Covered Bridge 10K Running Race. He proposed holding the race around August 13th, starting at 6:00 P.M. and ending at 8:00 P.M. Jackson Police Chief Chris Perley was recognized to comment. Chief Perley asked about the direction of the proposed route of the race, as it would be easier to police in one direction as opposed to the other. Andrew confirmed that the race would run counter-clockwise, running up Black Mountain Road and coming down Carter Notch Road. He also confirmed that he could utilize volunteers to manage select intersections. For two hours of coverage, Chief Perley estimated \$150-\$180, and Andrew agreed that Ski the Whites would pay for the coverage.

**Selectman Allen moved to approve the proposal to hold the Jackson Covered Bridge 10K Running Race, seconded by Selectman DiFruscio. Motion approved unanimously.**

- e. Wentworth Parking Correction: On behalf of Elle Koeppel, owner of the Wentworth Hotel in Jackson, Chairman Campbell read into the minutes a notice that the parking area across from the hotel is Wentworth property and should be used only by hotel guests.
- f. Police Policy Update and Fireworks Permit: Jackson Police Chief Perley was recognized to describe an update to the Jackson Police Policy. The update would apply the Columbia Suicide Severity Rating Scale (C-SSRS) to introduce a policy for evaluating severity of risk of individuals under mental duress and taking appropriate action to reduce said risk. **Chairman Campbell moved to accept and employ the policy update, seconded by Selectman Allen. Motion approved unanimously.**

Following the vote, Chief Perley described the ways through which one may apply for a fireworks permit. He recommended that the Board elect himself as the licensing agent for issuing firework display permits. He mentioned that permits would be subject to post-discharge inspection by the Fire Department and that applicants would be required to present a valid competency certification.

Jackson Deputy Fire Chief Peter Benson was recognized to comment. Peter asked about the requirements to display fireworks, and Chief Perley reiterated that a permit for displaying fireworks would only be granted to those who present a valid competency certification and would be subject to

post-discharge inspection by the Fire Department. **Selectman Allen moved to elect Chief Perley as the agent for issuing fireworks permits, seconded by Selectman DiFruscio. Motion approved unanimously.**

- g. Transfer Station Violations: The Board discussed how to handle reports of violation received from the Bartlett-Jackson Transfer Station. Jackson Police could not look up a violator's personal information based on their license plate because the violation would occur in Bartlett's jurisdiction. The Board planned to discuss alternative solutions with Transfer Station personnel.
- h. Street Sweeper Blades: The Board received an email from Alda Dufilho, a fourth-grade student at Jackson Grammar School, regarding her concerns about a growing abundance of street sweeper bristles being left on the road. In response, Chairman Campbell contacted the Highway Department and determined the source of the issue. Representatives from the Highway Department stated their intent to find a solution to the issue before the sweeper was next deployed.
- i. Trustees of the Trust Fund - Withdrawal: The Board of Selectmen requested the following withdrawals from the Trust Funds:
  - i. \$796.02 from the Bridge Repair Expendable Trust Fund 0034 for invoice #707464 (dated April 21st, 2021) for White Mountain Lumber Company and invoice #2273041 (dated April 13th, 2021) and invoice #2278545 (dated April 21st, 2021) for Hancock Lumber
  - ii. \$748.10 from the Baker Prospect Farm Fund 0023 for invoice #21-85 (dated May 12th, 2021) for Forest Land Improvement

**Selectman Allen moved to approve the above withdrawals, seconded by Selectman DiFruscio. Motion approved unanimously.**

- j. Reappointment of Fire Warden and Deputies, and Appointment of New Deputy Fire Warden: The Board considered appointments for members of the Forestry Service. This included reappointment of the current Forest Fire Warden and of active Deputy Wardens, as well as the removal of inactive Deputy Wardens. **Selectman Allen moved to reappoint Kenny Crowther as Forest Fire Warden, seconded by Chairman Campbell. Motion approved unanimously. Following this vote, Selectman Allen moved to appoint Joseph Stacey as Deputy Forest Fire Warden, seconded by Selectman DiFruscio. Motion approved unanimously. Finally, Selectman Allen moved to reappoint the active Deputy Forest Fire Wardens and remove the inactive Deputy Wardens, seconded by Selectman DiFruscio. Motion approved unanimously.**
- k. Short-Term Rental (STR) Conditional Use Permit (CUP) Application Update: Chairman Campbell described a "housekeeping" change to the CUP application for STRs, which would require applicants to attach a copy of their

online advertisement(s) to their application. The update would also add a clause to the affidavit stating that the applicant and their renters will adhere to the town fireworks ordinance. **Selectman Allen moved to update the CUP application as described, seconded by Selectman DiFruscio. Motion approved unanimously.**

- l. Vista Way Right-of-Way Update: The transaction required to resolve the right-of-way issue on Vista Way would require the adoption of a new RSA, which would require a town meeting. The involved parties agreed to have the issue decided at the town meeting in 2022.
- m. Extended Liquor License Request - Thompson House Eatery: The Board considered an application for an extended liquor license for the Thompson House Eatery to accommodate a farm dinner on August 15th. The extended area was described in the application and would be marked for the occasion. **Selectman Allen moved to approve the application, seconded by Selectman DiFruscio. Motion approved unanimously.**
- n. Pole Tax Settlement: Consolidated Communications requested a refund on their property taxes from 2019. The amount of the refund was \$1,257 based on a reevaluation of the value of property on which they pay taxes. The Board decided to postpone a vote on the refund until clarifying some terms with the attorney representing Consolidated Communications.
- o. Board Appointments: The Board considered a request from Dick Bennett to become an Alternate for the Jackson Planning Board. **Selectman DiFruscio moved to appoint Dick Bennett as a Planning Board Alternate Member, seconded by Selectman Allen. Motion approved unanimously.** Dick also requested to be an Alternate to the Conservation Commission, but the position did not exist at time of meeting. This consideration was placed on the agenda for the next Board of Selectmen meeting.

The Board also considered a request from Dr. James Wasco to become an Alternate for the Jackson Planning Board. **Selectman DiFruscio moved to appoint Dr. James Wasco as a Planning Board Alternate Member, seconded by Selectman Allen. Motion approved unanimously.**
- p. Cemetery Lot Agreement: The Board considered a lot agreement for Village Cemetery lots 530-A and 530-B proposed by Michael Lutjen and Marcia Scogin. **Selectman Allen moved to accept the agreement, seconded by Selectman DiFruscio. Motion approved unanimously.**
- q. Eleanor Davis Lang Dedication: The Board posthumously recognized the efforts of Eleanor Davis Lang. Selectman DiFruscio described her exemplary work as administrative assistant to the Board of Selectmen for several years. He suggested that one room of the town office be dedicated in Eleanor's

name. The Board agreed with the suggestion and decided to discuss the logistics of the dedication at a later date.

- r. Transfer Station Update - Don Miller Retirement: Chairman Campbell thanked Don Miller for his hard work and dedication at the Bartlett-Jackson Transfer Station. New hires to work at the Transfer Station were being considered at time of meeting.
- s. Veteran Credit Applications: The Board considered Veteran Credit applications for Moran (R13/L11), Anzaldi (V08/L18), and Rust (R09/L15).. The Board chose to vote on the three applications together. **Selectman Allen moved to accept the applications, seconded by Selectman DiFruscio. Motion approved unanimously.**
- t. Solar Exemption Applications: The Board considered Solar Exemption applications for Burkett (R13/L02-1), Haskett (V04/L04), Kudrick (R12/L100-A), and Perkins (V07/L29). The Board chose to vote on the four applications together. **Selectman DiFruscio moved to accept the applications, seconded by Selectman Allen. Motion approved unanimously.**

#### 8. Short-Term Rentals (STRs):

- a. New:
  - i. Fabrizio, Anthony and Keri, 23U01 High Pastures West: **Approved.**
  - ii. French, Gene and Patrice, 97A Dinsmore Road: **Approved.**
  - iii. Jussif, Julie, 859 NH Route 16: **Not approved**; property did not have smoke detectors.
  - iv. Sulkowski, Wanda, 18 Spring Street: **Approved.**
- b. Pending:
  - i. Nunes, 19U01 High Pastures West: The Board had received no response from the property owner at time of meeting.
  - ii. Breen, 95 Whitney Hill Loop: A Conditional Use Permit application was received for the property in question.
  - iii. White, 551 Black Mountain Road: A Conditional Use Permit application was received for the property in question.
  - iv. Kaloutas, 93 Hiller Road: The application was completed since the previous Board of Selectmen meeting. **Selectman Allen moved to approve the application, seconded by Selectman DiFruscio. Motion approved unanimously.**
- c. Complaints: No complaints had been submitted for this meeting.

#### 9. Upcoming Meetings:

- a. The next regular Board of Selectmen meeting was scheduled for June 8th at 3:30 P.M. The meeting would be held in the town office with an option for remote attendance via the Zoom platform.
- b. The following Board of Selectmen meetings, to be held in the town office with an option for remote attendance via the Zoom platform, were scheduled for the following dates and times:
  - i. June 22nd at 3:30 P.M.
  - ii. July 13th at 3:30 P.M.
  - iii. July 27th at 3:30 P.M.

**10. Public Comment:** Ed Harvey was recognized to comment on the discussion of resident-only parking spaces at Jackson Falls. Ed stated he was a second home-owner in Jackson and a taxpayer to the Town and felt that he and others in the same circumstances deserved rights to use the resident-only spaces. The Board considered his comments but reiterated that the reserved spaces, like the public parking spaces, were bound by the same two-hour time limit, that taxpayers would still have access to the public parking spaces at the Falls, and that by no means did the Board intend to limit or ban access to the Falls for anyone by regulating parking.

**11. Other Business: Selectman DiFruscio moved to adjourn the meeting, seconded by Selectman Allen. Motion approved unanimously.**

Meeting adjourned at 5:29 P.M.

Respectfully submitted by Will Reisig