

Dick Bennett_____

Barbara Campbell_____

John Allen_____

**Board Of Selectmen Meeting
January 26th, 2021
UNOFFICIAL UNTIL APPROVED**

Present: Dick Bennett , Chairman; Barbara Campbell, Selectman, John Allen, Selectman

Attendees: Denise Sachse, Sarah Clemons, Chris Perley, Jenn Mello, Linda Terry, Anne Pillion, Victor Allen, Madeline Fraser Cook, Darlene Ference, Diane Pratte, Hank Benesh, Julie Atwell, Julie Hoyt, Roger Aubrey, Susan Mason, Kevin Bennett, Tom DeFusco

1. Meeting called to order at 3:31 P.M.
2. **Approval of Minutes:** Minutes from the January 12th meeting were reviewed. Chairman Bennet corrected that the waiver signed by the Burketts was a class 6 road waiver regarding maintenance of Iron Mountain Road and use of school buses, where the minutes had incorrectly stated that the waiver was for snowmobile use authorization (item 3.d). Chairman Bennett also corrected that Kevin Bennett would send a letter of notice to request the removal of the paved portion of driveway violating the setback, where the minutes had incorrectly stated that the letter would request the removal of the post (item 5.a). **Selectman Campbell made a motion to approve the minutes as amended, seconded by Chairman Bennett. Motion approved unanimously.**
3. **For Selectman Discussions and/or Motions:**
 - a. COVID-19 Policy Update and Updated Hazard Mitigation Plan: Selectman Campbell spoke for Emergency Management Director Emily Benson, who was unable to attend the meeting, and highlighted changes to the COVID-19 policy. The updated policy advised that anyone leaving the New England area inform their department head and the Board of Selectmen. The update also stated that employees testing positive for COVID-19 would not return to work unless either cleared by a health care provider, providing proof of a negative test ten (10) days from last symptoms, or having ten (10) days of no symptoms after a positive test (with that ten-day period being spent in self-

quarantine). All town buildings would also use sign-in sheets for all visitors to facilitate contact tracing. **Selectman Campbell made a motion to approve the updated COVID-19 Policy, seconded by Chairman Bennett. Motion approved 2-0-1; Chairman Bennett and Selectman Campbell approved, and Selectman Allen abstained from voting.**

The Board reviewed a copy of the Hazard Mitigation Plan for update and review. No changes had been made to the plan. **Selectman Campbell made a motion to accept the updated Hazard Mitigation Plan, seconded by Selectman Allen. Motion approved unanimously.**

- b. Mascoma Bank - Annual Renewal of TAN Note: The Board considered whether or not to renew the TAN Note with Mascoma Bank. Chairman Bennett suggested having only the Chairman of the Board of Selectmen sign the paperwork for the renewal, in order to reduce personal exposure, and the Board agreed. **Selectman Allen made a motion to approve the renewal of the TAN Note, with the Chairman of the Board signing the paperwork, seconded by Selectman Campbell. Motion approved unanimously.**
- c. Renewal of Assessing Contract: The Board considered whether or not to renew the assessing contract with North Town Associates, LLC. **Selectman Campbell made a motion to renew the assessing contract for an additional year, seconded by Selectman Allen. Motion approved unanimously.**
- d. Intent to Cut: The Board reviewed a proposed intent to cut on Tax Map R14, Lot 10. **Selectman Campbell made a motion to approve the intent to cut, seconded by Selectman Allen. Motion approved unanimously.**
- e. Boston Cane - Request from Jackson Historical Society: Anne Pillion, incoming president of the Jackson Historical Society, was recognized to comment. Anne described the history of Jackson's Boston Cane traditionally being awarded to the town's oldest resident and suggested that the tradition be resurrected. Selectman Campbell asked how the oldest resident would be determined and who would determine it, and Anne stated her intent to make the determination herself in cooperation with others. Lichen Rancourt, director of the Jackson Public Library, was recognized to comment. Lichen agreed to research the Library's documents to assist Anne. **The Board unanimously approved of the re-establishment of the tradition of awarding the Boston Cane. No formal vote was taken.**

- f. Iron Mountain Road - Request of Permission by Residents For Snowmobile Access to Homes: Chris Perley, Chief of the Jackson Police Department, was recognized to comment. Chief Perley summarized issues on Iron Mountain Road, including unauthorized maintenance (plowing, etc.) on the class 6 portion of the road and use of the road by snow machines (snowmobiles, all-terrain vehicles (ATVs), etc.). He asserted his view that townspeople living on that road could not get by without an alternative mode of transportation to navigate the road during winter conditions and encouraged the Board to give permission for the use of said alternative transportation. Chief Perley suggested to the Board a series of rules that ought to be followed by those given permission to use off-highway recreational vehicles (OHRVs; includes snow machines and other alternative vehicles) during winter, including restriction of recreational use and permission only for transportation purposes, requiring registration of the vehicle with Fish and Game authorities, and requiring that those given permission to use OHRVs assume responsibility for risks associated with their operation. Selectman Campbell asked if the permission for transportation use of OHRVs on the class 6 portion of Iron Mountain Road would follow the property owner or remain with the property. Chief Perley responded that the permission would follow the resident acquiring said permission and encouraged those residents to keep proof of permission on their person at all times.

Chairman Bennett raised the issue of a need for parking on Iron Mountain Road and highlighted some concerns of controlling whatever parking option is decided. Pat Kelley, Jackson road agent, was recognized to comment. Pat stated that the Town of Jackson has the right-of-way on the class 6 portion of Iron Mountain Road but does not own any parking. Chairman Bennett acknowledged that information and reiterated that the Board would need to discuss the available options and determine the best course of action for implementation and control. He also stated that, if permission was going to be given to use OHRVs on the class 6 road, the Board should not permit maintenance on the class 6 road. **Selectman Campbell made a motion to allow residents on the class 6 portion of Iron Mountain Road to request permission for use of OHRVs for transportation purposes, seconded by Selectman Allen. Motion approved unanimously.**

Following the vote, Susan Mason, property owner on Iron Mountain Road, was recognized to comment. Susan reported that she and her family had been parking alongside the road near the Forest Service gate and asked about who owned that area. Chairman Bennett acknowledged Susan's information and stated that the Board would investigate the roadside during the course of their discussion about parking. Sarah Clemons, resident on

Green Hill Road, was also recognized to comment. Sarah stated her concern about dangerous conditions regarding traffic on Green Hill Road, especially related to traffic exceeding the speed limit on the road. Chairman Bennett acknowledged those concerns.

4. Short-Term Rentals (STR):

a. New Applications:

- i. Baima, Lawrence P. and Leslie -- 69 Dundee Road: **Approved.**
- ii. Gerome, Karen and Stuart -- 18 Lower Highlands Road: Stu Gerome, operator, was recognized to comment. Stu clarified the property's advertisement, stating that it did adhere to regulations for maximum advertised occupancy. **Approved.**
- iii. Wolff, Maura -- 10A Georgia Lane: Kevin Bennett, Jackson building inspector, was recognized to comment. Kevin stated that the egress windows for the property did not comply with regulations at time of meeting. **Not approved; egress windows did not meet regulation requirements.**
- iv. Mahan, Catherine -- 124 Dundee Road: **Approved.**
- v. Kudrick, Scott
 1. 996 and 998 NH Route 16: Scott Kudrick, operator, was recognized to comment. Scott explained that 996 and 998 NH Route 16 used a single septic complex divided into two systems and that the advertisement for the two properties combined conformed with septic requirements for the properties' advertisement. Will Reisig, recorder, was also recognized to comment. Will referred to a comment submitted to the Board of Selectmen by the Planning Board, stating that the unique septic complex would make it more appropriate to consider the approval of 996 and 998 NH Route 16 together, rather than considering the two separately. **Both 996 and 998 NH Route 16 approved.**
 2. 7 Meserve Hill Road: **Approved.**
 3. 85 Dundee Road: **Approved.**

b. Pending:

- i. McInnis: An application had been received on January 19th, 2021.
- ii. Saleta: Town administrative assistant Julie Hoyt reported that she had contacted Mr. Saleta prior to the meeting and sent an application to be completed. Mr. Saleta had been in self-quarantine out-of-state and had been unable to respond to mail notices.

c. Complaints:

- i. 62 Thorn Hill Road: Selectman Campbell reported that the advertisement for the property had been changed to conform with regulations and that she had been in touch with the operators to facilitate further communication about the property. Victor Allen, complainant, was recognized to comment. Victor thanked the Board of Selectmen and town employees for working to resolve the complaint.

5. Building Permits - DeFusco/Pratte - Violation Notice/Enforcement Issue: A letter of notice of violation had been sent to the DeFuscos, and the matter had been delegated to town counsel. Diane Pratte, complainant, was recognized to comment. Diane asked for clarification about the separate issues of setback violation, post violation, and parking violation. Chairman Bennett answered that the Board was in discussion with town counsel and with Kevin Bennett about how to appropriately handle the separate issues. Tom DeFusco was also recognized to comment. Tom explained that the electrical components inside the post had been removed.

6. Benesh Driveway Permit: This item was still pending at time of meeting.

7. Right of Way - Vista Way: This item was still pending at time of meeting.

8. Upcoming Meetings:

- a. The next Board of Selectmen meeting was scheduled for February 2nd at 5:00 P.M., with the second annual budget hearing to immediately follow the meeting. Both the regular meeting and the budget hearing would be held virtually via the Zoom platform.
- b. The following Board of Selectmen meeting was scheduled for February 23rd at 3:30 P.M. The meeting would be held virtually via the Zoom platform.
- c. The Board had previously discussed when and how to hold the town meeting. The voting was tentatively scheduled for May 11th with a deliberative session on May 15th. Both sessions were planned to be held outside in the field behind the town offices and adjacent to the library.
Selectman Campbell made a motion to move the voting day of the town meeting to May 11th and the deliberative session to May 15th at 10:00

A.M., seconded by Selectman Allen. Motion approved unanimously.

9. Public Comment: Public attendees did not express any public comments for non-agenda discussion.

10. Other Business: Selectman Allen made a motion to adjourn the regular meeting, seconded by Selectman Campbell. Motion approved unanimously.

Following this vote, the Board of Selectmen continued into the first budget hearing for 2021.

Meeting adjourned at 4:48 P.M.

Respectfully submitted by Will Reisig