

Bartlett Jackson Transfer Committee Meeting

June 4, 2019

In Attendance: Chairman Gene Chandler, Bartlett Selectman Vicki Garland, Jackson Selectman Bob Thompson, Jackson Selectman John Allen, Jackson Selectman Barbara Campbell, Transfer Station Manager Don Miller, Civil Engineer Burr Philips, Hart's Location Selectman Guy Putnam, videographer Hank Benesh.

Meeting opened at 3:45 pm.

The following was discussed:

- 1) Drainage and Storage Containers – Burr presented a sketch of where the containers could live in the back area but a fair amount of work would need to be done to level, drain, etc. beforehand. Don suggested utilizing the space where the employees are currently parking which should require less work to prepare. Burr will do the walk through with Don to look at the site and to come up with cost estimates.
- 2) Access to the Transfer Station – There have been some issues of the station being used when there is no staff around and it is supposed to be closed. No one knows how many keys there are in the hands of non- staff. It was agreed that no one should be allowed access during off hours. The staff starts work at 10 am and it isn't open to the public until 12pm. That should be plenty of time for those that need access before the public gets in. Planet Aid does their pick up rounds on Wednesdays.

The following will take place:

- The locks will be re keyed
 - Keys will be stamped " Do Not Duplicate"
 - The lockbox combination will be reset
 - Guideline and Procedures will be drafted and distributed
 - Each Town Office, Road Agent and Fire Chief, will be given a key
 - Contractors working on the Transfer Station will get a key that needs to be returned
- 3) Containers – The Transfer Station had 4 roll off containers that have been red flagged – to be pulled from service. Currently they are renting 3 containers from North Country Incinerators but they want them back. Purchase of new containers are about \$6,000, while if available, used containers run about \$3,000. There is still money in the Special Article Account and Don should purchase a couple if they are available.
 - 4) Joint Account – Barbara has been working on breaking out the accounting information; reporting revenues and expenses. There is a little over \$11,000 in the account to date. She had questions on billing from NRRA. She wanted to be sure we were not getting double billed and will look into this further. It may be worth looking into other venues to recycle our items and compare rates.
 - 5) Hart's Location – Guy was here to discuss the options of having their residents utilize the Transfer Station. They have 45 year round residents and the number goes up to 130 folks in the

height of the season with August being the busiest month. Last year they got rid of 620 yards of trash, about half of which was recyclable, all at a cost of \$7,420. The suggestion was made to have them do 'Pay as you throw' – purchase bags for their trash with the revenue from the bags offsetting the cost of dealing with their trash. There is agreement that Bartlett and Jackson are willing to work with Hart's Location to have full use of the facility, they just need to come up with something equitable. Guy will meet with his Selectmen to discuss options and draw up a proposal. Vicki and John will work with Guy on that proposal to bring something forward to vote on at the next meeting.

- 6) Public Comment – Vicki inquired about paper recycling. Don described the process -which papers need to be separated.

There were questions about the lines getting painted at the station. They are still seeking a contractor to complete that project.

Next Meeting is to be determined (TBD).

The committee transitioned into non- public session at 4:55 pm

Respectfully Submitted,

Gloria Hutchings